

**Saint Timothy's Episcopal Church Vestry Meeting Minutes
Draft 1
Wednesday, August 16, 2023**

SUMMARY:

MOTIONS:

- The vestry unanimously approved the June 21st meeting minutes, the reports and documents submitted by the treasurer, the rector, and several commission reports.

- The vestry unanimously approved the estimate of \$10,312 by Diablo Delta Painting to prep and paint the exterior of the church. Further discussion followed and an amended motion was made to approve \$12,000 to cover any possible unforeseen expenditures. The amended motion carried.

ACTION ITEMS:

Attendees:, Karen Anderson, Todd Bryant, Charlie Wills, Dick Firth, Susan Geissler-O'Neil (NV), Cathy Wickboldt, Liz Knape, Cecilia Oduwole, and Kris Manning,

Absent: Steve Oki, Taiwo Ojetayo, Gabel Chong-Horsley, Teresa Rajaratnam, and Ade Adekunle

Call to Order: The meeting was called to order at 6:30PM @ Grace House

1) **Opening Prayer** – Pastor Todd

Pastor Todd prayed for the concerns and thanksgivings voiced by the vestry members.

2) **Review and Confirmation of Agenda** The agenda was approved.

3) **Introduction of Guests** – There were no guests at the meeting.

4) **Recurring Action Items** – Minutes, Treasurer's, Rector's, and Commission Reports

a) Approve minutes from the June 21st Vestry meeting.

b) **Treasurers** Report, Balance Sheet, and P&L through July 31,2023

c) **Commission and other reports**

- Rector
- Administration
- Communications
- Outreach
- Property
- Noah's Ark:

Appointment approval of new and continuing Board Members Emily MacDougall and Ellen Clarke Nelson

MOTION: It was moved by, Liz Knappe, seconded by Karen Anderson, and passed unanimously to approve the June Vestry meeting, the reports and documents submitted by the treasurer and several submitted rector and commission reports submitted prior to the meeting

5) **Non-Recurring Action Items**

6) **Discussion Items**

• **Church Exterior Painting**

MOTION: It was moved by Cathy Wickboldt, seconded by Charlie Willis, and passed unanimously to approve the estimate of \$10,312 by Diablo Delta Painting to prep and paint the exterior of the church. Further discussion followed and Cathy Wickboldt moved that the motion be amended to approve \$12,000 to cover any possible unforeseen expenditures. The amended motion was seconded by Charlie Willis and the motion carried.

• **Grace House Deck and Roof**

Fidelity Roofing determined that there are 2 roof areas will be good for an additional year. At this point it was determined that it would be best not to remove the deck so as not to damage the area. More discussion to follow.

• **Noah Ark Pre School**

The school year will begin with 19 students and 6 teachers. A discussion of alternative ideas ensued. Regarding that mission for that space, Todd asked that we think about:

- What is St Timothy's mission?
- To whom is the church administering?
- Is the plan doable?

All of this will be further discussed.

• **Bell Tower Controller**

The bell tower has been repaired and will have its debut on Welcome Home Sunday, August 20

- 7) **FYI**
- 8) **Closing Prayer** – Karen Anderson
- 9) **Meeting Adjourned** at 8:00PM

Next Regular Vestry Meeting – September 20, 2023 @ 6:30

Submitted by Kris Manning