

# SAINT TIMOTHY'S EPISCOPAL CHURCH VESTRY MEETING MINUTES – DRAFT 3

Wednesday January 18, 2023

Update Date: 01/24/2023

## SUMMARY:

- Pastor Todd updated the vestry on the recent campus problems due to the rain.
- Pastor Todd updated the vestry on the status of the several campus maintenance projects – the Parish Hall roof and the planned upgrade to the Noah's Ark AC and heating system
- Pastor Todd updated the vestry on the recruitment for convention delegates and new vestry members.
- Pastor Todd updated the vestry on the schedule for meetings in 2023

## MOTIONS:

- **MOTION:** It was moved, seconded and passed unanimously to allocate the excess net income (\$84,521) from 2022 to the pledge reserve.
- **MOTION:** It was moved, seconded and passed unanimously to approve the 2023 Budget as detailed in the documents on the Google Drive
- **MOTION:** It was moved, seconded and passed unanimously to approve the minutes of the December vestry meeting, the Treasurer's report and documents and the several submitted rector and commission reports and the email regarded the Associate Rector Housing allowance.

## ACTION ITEMS:

Attendees: Ade Adekunle, Karen Anderson, Todd Bryant, Jacque Chiavini, Gabel Chong-Horsley, Rayne Devlin, Dick Firth (NV), Susan Geissler-O'Neil (NV), Liz Knape, Kris Manning, Steve Oki, Sally Shea Potts(NV), Charlie Wills

Absent: Scott MacDougall, Cecilia Oduwole,

1. **Opening Prayer** – Pastor Todd – Confession of St Peter  
The vestry shared their thanksgivings, prayer requests and concerns.
2. **Introduction of Guests** – There were no guests at the January 2023 vestry meeting.
3. **Recurring Action Items** – Minutes, Treasurer's, Rector's, and Commission Reports
  - a. Approve minutes from the December 2022 vestry meeting as corrected by Pastor Todd's email of 17 January 2022. That email is included in the minutes of the January 2023 vestry meeting.
  - b. Treasurers Report, Balance Sheet and P&L through December 31, 2022, in that order
    - c. Commission and other Reports
      - Rector
      - Administration
      - Noah's Ark
      - Worship and Liturgy

**MOTION:** It was moved, seconded and passed unanimously to approve the minutes of the December vestry meeting, the Treasurer’s report and documents and the several submitted rector and commission reports and the email regarded the Associate Rector Housing allowance.

#### 4. Non-Recurring Action Items

**a. Proposal to move 2022 excess income to Pledge Reserve** – Dick Firth, Treasurer

**MOTION:** It was moved, seconded and passed unanimously to allocate the excess net income (\$84,521) from 2022 to the pledge reserve.

**b. 2023 budget** – Dick Firth, Treasurer

Dick shared the following documents with the vestry (appended to this document)

- St Timothy’s Income Budget for 2023
- St Timothy’s Expense Budget for 2023
- St Timothy’s 2023 Proposed Budget Overview including a summary of the reservice

Ade asked about our current attendance. Pastor Todd answered that in-person attendance is not as many as 2019 but if the on-line and the in person are added, it is approximately the same as prior to the pandemic

**MOTION:** It was moved, seconded and passed unanimously to approve the 2023 Budget as detailed in the documents on the Google Drive

#### 5. Discussion Items

**a. Property Report** from Scott MacDougall via Pastor Todd

- Water seeped into the Grace House basement due to the heavy rain and inability of the pump system to remove the excess water – partly due to the amount of water in the Town of Danville system that receives the pumped water (from underneath Grace House).
- The Grace House elevator shaft has water at the bottom and will be challenging to remove since it is classified as “hazardous waste.”
- There is water Damage in the front parking lot as well as a lot of left-over dirt
- AA is meeting upstairs in Grace House
- The replacement of the Parish Hall roof will begin after there is a break in the rainy weather.
- The Noah’s Ark AC project is on hold – waiting for a clarification of government subsidies on the heat pumps. It is expected to get started this spring

**b. Bishop Election – September 2023**

We have 8 confirmed Deanery/Convention delegate candidates. We are entitled to 7 votes.

These people will elect the next bishop of California this fall

**c. Vestry Candidates** – Pastor Todd

- The goal is to have 4 vestry candidates for the Annual Meeting

- Teresa Rajaratnam said yes
  - Cathy Wickboldt said yes.
  - 3 outstanding phone calls to possible people
- d. **Vital and Thriving Program – Pastor Todd**
- Know, Love and Follow God more closely
  - Pastor Todd has said that St Timothy’s might be interested in 2023. Pastor Todd asked the vestry to consider participating in this program in 2023.
- e. **2023 Planning**
- **Annual Meeting and Vestry Meeting February 5**
    - Vestry will meet in Sacristy after the Annual meeting
    - Retiring vestry acknowledgement
    - Vestry election
    - Delegate election
  - **February – 10 (evening) & 11 (morning) – Vestry Retreat**
  - **Vestry Meetings in 2023**
    - Wednesdays - March 15, April 19, May 17, June 21, no July meeting, Aug 16, Sept 20, Oct 18, Nov15, Dec 20 and Jan 17, 2024.
  - Sunday, Feb 4, 2024 – 2024 Annual Meeting

**6. Closing Prayer – Ade Adekunle**

Submitted by Sally Shea Potts, Vestry Clerk

**Next Tidings Deadline – Wednesday, February 1**  
**Next Regular Vestry Meeting – Sunday, February 5, 2023 after the Annual Meeting.**