

Saint Timothy's Episcopal Church Vestry Meeting Minutes
Draft 1
Wednesday, September 20, 2023

SUMMARY:

MOTIONS:

- The Vestry unanimously approved the August Vestry meeting minutes, the reports and documents submitted by the treasurer and several submitted rector and commission reports submitted prior to the meeting.

- The Vestry unanimously approved the 4 resolutions of the **Benefits Package** for the employees of Saint Timothy's as outlined in the document provided by the treasurer in the pre meeting packet.

- The Vestry unanimously approved the funding of \$10,000 to convert the two rooms in the Parish Hall into a single room for our youth.

Attendees: Karen Anderson, Todd Bryant, Dick Firth, Susan Geissler-O'Neil (NV), Cathy Wickboldt, Liz Knape, Cecilia Oduwole, Taiwo Ojetayo, Gabel Chong-Horsley, and Kris Manning,

Absent: Steve Oki, Teresa Rajaratnam, Charlie Wills, and Ade Adekunle

Call to Order: The meeting was called to order at 6:30PM @ Grace House

1) **Opening Prayer** – Karen Anderson

Pastor Susan prayed for the concerns and thanksgivings voiced by the vestry members.

2) **Review and Confirmation of Agenda** The agenda was approved.

3) **Introduction of Guests** – There were no guests at the meeting.

4) **Recurring Action Items** – Minutes, Treasurer's, Rector's, and Commission Reports

a) Approve minutes from the August 16th Vestry meeting.

b) **Treasurers** Report, Balance Sheet, and P&L through August 31,2023

c) **Commission and other reports**

- Rector
- Administration
- Communications
- Property
- Adult Formation

MOTION: It was moved by, Liz, seconded by Kris, and passed unanimously to approve the August Vestry meeting minutes, the reports and documents submitted by the treasurer and several submitted rector and commission reports submitted prior to the meeting

5) **Non-Recurring Action Items**

- **Benefits Package**

MOTION: It was moved by Liz Knape, seconded by Karen Anderson, and passed unanimously to approve the 4 resolutions of the Benefits Package as outlined in the document provided by the treasurer in the pre meeting packet.

6) **Discussion Items**

- **Renovation of Parish Hall Classroom**

Paster Todd would like to make a larger space for our youth in the Parish Hall by converting two rooms into one. The wall between the two rooms would be removed and the doors facing the Parish Hall would contain windows so that the room would be in full view from the Parish Hall's main room. The room can be used by the youth on Sundays, during Saint Timothy's functions, and Winter Night Shelter.

MOTION: It was moved by Taiwo Ojetayo, seconded by Liz Knape, and passed unanimously to approve the funding of \$10,000 to convert the two rooms in the Parish Hall into a single room for our youth.

7) **FYI**

- Karen Anderson informed us that one of our Handicap Parking spaces does not meet the city's space requirement. It was proposed that the "First Time Visitor" space be eliminated and used to help meet those requirements. No action was taken at this time. Details will be addressed and voted on later.

8) **Closing Prayer** – Cecilia Oduwole

Meeting Adjourned at 7:00PM

Next Regular Vestry Meeting – October 18, 2023 @ 6:30

Submitted by Kris Manning