



2024 Annual Report

For the Annual Meeting on
Sunday, February 2, 2025

Saint Timothy's Episcopal Church
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2024 Annual Report for St. Timothy’s Episcopal Church, Danville

Sunday, February 2, 2025

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2025 Annual Meeting Agenda

1. Prayer – Todd Bryant
2. Approval of minutes from the 2024 Parish Meeting
3. Vestry Election
4. Deanery / Convention delegate nominees
5. Treasurer's Report
6. Rector's Report
7. Outgoing Vestry Recognition
8. Naming of Senior Warden for 2025
9. Questions
10. Closing Prayer

2024 Annual Meeting Minutes – Sunday, February 4, 2024

Pastor Todd called the meeting to order in the church at 11:17am on Sunday, February 4, 2024, after the 10:00 am service. The meeting was also broadcast on Live Stream.

1. **Prayer** – *Pastor Todd Bryant*
2. Approval of **Minutes from the 2023 Parish Meeting** – *Pastor Todd Bryant*

MOTION: It was moved by Patty Farris, seconded by Tania Hanson De Young and passed unanimously to approve the minutes of the 2023 Annual Meeting

3. **Vestry Election** – *Pastor Todd Bryant*
(Biographies appear on pages 11-12 of the 2023 Annual Report)

Nominees:

Teresa Centeno Kim
Eric Parnell
John Yow

Pastor Todd introduced the 3 new nominees

Pastor Todd asked for nominations from the floor. There were none.

MOTION: Pastor Todd moved the election of the slate by acclamation. There were no objections and the nominees were approved.

4. **Deanery / Convention delegates election** – *Pastor Todd Bryant*

Nominees:

Jim Coleman
John Hager
Liz Knape
Cecilia Oduwole
Mike Oliver
Lisa Perry

Pastor Todd asked for any nominations from the floor. There were none.

MOTION: Pastor Todd moved the election of the slate by acclamation. There were no objections and the nominees were approved.

5. **Treasurer’s Report – Dick Firth** - Dick discussed the church budget for 2023 and the upcoming budget for 2024.

2023 -	Financial Summary for 12 Months, 2023	
	12-month Actual	12-month Budget
Total Income	\$743,094	\$720,039
Total Expenses	<u>\$821,440</u>	<u>\$796,783</u>
Net Operating Income	(\$78,347)	(\$76,744)

2024 – The Vestry approved budget for 2024 appears in the 2023 Annual Report. It anticipates income of \$734,201 and expenses of \$863,378. A deficit of \$129,177 is anticipated and will be covered by the pledge reserves.

- The treasurer brought up the point that the reserves can only cover deficits for a limited time and observed that this year’s deficit could be cut in half if the existing pledges were increased by 10%

6. **Rector’s Report – Pastor Todd**

Pastor Todd reported that there were good, sad, and hopeful things that happened in 2023.

- **GOOD**
 - **Pledges** are up
 - **Attendance** is up from pre-pandemic numbers of **199**, when St. Timothys offered only “in Person” worship services to a total of **250** (130 in person, 120 online)
 - **New Youth Room** – A place where our youth, and youth around the area can gather. Jim and Helen C. were thanked for funding this project.
- **SAD**
 - **Lost Contributors** to the tune of \$70,000.
 - **Inflation** – St Timothys costs are up, and existing pledges are not keeping up with inflation. Pastor Todd suggested members to consider giving an inflation adjustment to their pledges.
 - **Noah’s Ark** – Enrollment has fallen to less than 20 students and unless the numbers increase, its long-term viability is in jeopardy.
- **HOPEFUL/GRATEFUL**
 - **Inflation Pledge** – Hopeful that many in the congregation will support the church with an inflation pledge.
 - **Increase** in the number of families with children who live at home, as well as many first timers are attending our church.
 - **Outreach & Fellowship** – Grateful for the great work that is done within our church as well as with the greater community.

7. Senior Warden Report – *Charlie Wills*

Charlie Wills began by making the observation that the community at St. Timothy is very special, noting everyone's' welcoming and giving nature. He thanked the staff and many volunteers who work hard to make St. Timothy run seamlessly, making it a special place. Lastly, he thanked Pastors Todd and Susan for their service and leadership they provided to our church community.

8. Outgoing Vestry Recognition– *Charlie Wills/Pastor Todd Bryant*

Pastor Todd and Charlie Wills. thanked the outgoing vestry members for their service.

Ade Adekunle – Communications

Gabel Chong-Horsley– Outreach

Cecilia Oduwole – Social Justice Advocacy

Steve Oki – Administration

9. Naming of Senior Warden for 2024 – *Pastor Todd Bryant*

Teresa Rajaratnam has agreed to serve as Senior Warden in 2024. The rector appoints the Senior Warden. She brings lots of skills and will be a buffer for Pastor Todd.

Karen Anderson has agreed to serve as Junior Warden in 2024

Dick Firth has agreed to serve as Treasurer.

Kris Manning has agreed to serve as Vestry Clerk

The Junior Warden, clerk, and treasurer are elected at the Vestry meeting that will follow the Annual Meeting.

10. Questions- *Congregation*

The questions centered around the following main topics:

Deficits/Reserves/Endowment

Meg Lindley, Sally Shea Potts, Tony Geisler, Barbara Monsler, and Carolyn Hunt asked questions about the funding of the deficit.

- Dick Firth responded that the deficit is currently being funded by the reserves and will last one to two years. Gifts are gratefully welcomed and can be designated to a particular fund, but it is preferred that they go into the general fund.
- Carleen Carnes further explained the purpose and use of the endowment fund, that is not to be tapped into except for a disaster. The Vestry determines its use. If it does get used, only a percentage of the interest can be tapped into. The principal is to remain untouched, as dictated by nonprofit regulations and common accounting practices.

Plans for Growth

Sally Shea Potts and Barbra Monsler asked about plans for growth.

- Pastor Todd explained his focus on Empty Nesters and Families with Small Children, providing community and support, as well as activities in addition to the Sunday service. He further explained that both he and Pastor Susan, and the Greeters follow up with newcomers. Other ideas: wear name tag, invite people to events, if someone asks for directions to a place on campus, walk them to the destination.
 - Pastor Susan suggested that we all be a friend to those inside and outside the church and the rest will follow.
 - Leslie Firth commented that our digital footprint is a plus, naming the effectiveness of our presence on Facebook.
-
- Kay Liggins asked about the **Vital and Thriving** program. Pastor Todd said that it has stalled for the moment because the program lost a major staffer. A new hire will be taking over soon, and it should be up and running.
 - Jacque Chiavini asked about the impact of losing **Noah's Ark**. A discussion followed in which suggestions were given by the parishioners. Pastor Todd concluded that things are being done to attempt to save the program and if it comes to the point that it must close, we will begin to think of our next steps.
 - Meg Linley asked why there were two less members on the vestry. Pastor Todd explained that eleven members were not needed, and the Vestry could effectively with nine members.

Compliments

- Jane Butterfield and Joe Cunningham separately commented on all the wonderful things that Todd and Susan have brought to Saint Timothys, bringing increased energy and a caring nature to our congregation.
- Charlie Wills coined a new phrase, "Saint Timothys does small in a big way!"

Submitted by Kris Manning

Membership, Attendance, Baptisms, Confirmations, Marriages & Deaths - 2024

Membership 498

Average Sunday
Attendance (ASA) In person - 133
Online - 80
Total - 213

Baptisms

Cassidy Stanton
Ava Evans
Madison Sproul
(3)

Confirmations

Jayanth Diwakar
Izzy Kim
Mateo Kim
Eric Parnell
Karen Parnell
(5)

Deaths

Malcolm McAuley
John Pfarr
Cathy Morris
Lennie Galbreath
Sally Germain Goldner
Jeanette Owlet
Eloise Harriet Smith
John Kenneth Jess
(8)

2025 Vestry Candidates

Joe Grant

My name is Joe Grant. I was born and raised in San Ramon/Danville and grew up attending St. Timothy's serving as an acolyte and crucifer. I currently live in Pleasanton with my wife of 13 years Jackie, and my two daughters Natalie (10) and Emily (8). I attended De La Salle high school (class of 03) and Saint Mary's College of Moraga (class of 07). I currently work as a sales educator in the medical device industry, specifically implants for spinal and robotic surgery. My hobbies include golf, basketball and playing guitar. I also volunteer through the city of Pleasanton's youth Basketball program where I coach my daughter, Emily.



I am very much looking forward to joining St. Timothy's Vestry and getting to know everyone in the parish community.

Scott MacDougall

I moved to Danville with my parents and siblings in 1969, when the only stoplight in town blinked yellow on Hartz Avenue at Diablo Road. Raised Lutheran, we found our way to St. Timothy's when our children were still young and needed a supporting community that could help them thrive. I now attend with my two grandchildren and still feel the love this community has for its youngest members.



Professionally, I am a retiring teacher of politics, looking at life after the classroom. My hobbies are soccer and beer-making, and I currently coach the Freshman girls at Monte Vista HS. My wife Marie-Claire and I love walking in our neighborhood which often takes us past St. Timothy's beautiful campus where we enjoy its peaceful beauty. I enjoy doing what I can to preserve and enhance that gift to our community.

Kathleen D. Herzog-Murphy, MBA

I want to serve on St. Timothy's vestry as I want to bring the totality of my prior experiences to the table. Be it personal, familial, spiritual, or vocational. I want to share my expertise and business acumen with St. Timothy's. More importantly, to enhance community as the vestry plays a vital role in fostering community within the church and connecting with the wider community.



Kathleen is a Sr. Program Manager of Customer Engagements, driving programs for SAP in the U.S. tech ecosystem connecting Consulates, Chambers of Commerce, Business Associations, and Universities through meaningful in-person events. She is the youngest of seven children and is a mother to a daughter.

Deanery Delegates for 2025

Jim Coleman

Kari Doolittle

John Hager

Liz Knape

Mike Oliver

Lisa Guevara Perry

What Is A Deanery?

We are all members of the Diocese of California. We live out that membership in our local congregations as well as a variety of other ministries and institutions, one of which is Deanery. Deaneries consist of representatives from a collection of congregations which are grouped together based on proximity to each other and common interests. They play a key role in developing and implementing the policies and plans of the Diocesan Convention and Executive Council through:

- Reviewing and giving input about the diocesan budget and convention resolutions
- Sharing diocesan information with the congregations
- Communicating with the Diocese about the concerns of congregations and the deanery
- Providing a forum for education about matters of importance to the Diocese and congregations
- Nurturing relationships between congregations, organizations and individuals doing similar ministries and good works
- Developing deanery-wide programs and participating in creative ministries

Who can be a Deanery Representative?

Deaneries are made up of lay and clergy representatives from each congregation in the deanery. The number of lay representatives each congregation has is determined by the number of communicants in good standing in the congregation.

Lay representatives are elected by congregations or appointed by the clergy of a congregation. All deanery representatives attend deanery meetings. Some deanery representatives are designated by their congregations as “convention delegates.” These people are voting representatives at convention.

What is expected of a Deanery Representative?

- To attend deanery meetings, actively participate in deanery programs and support one another in the deanery
- To report to the deanery meeting about congregational matters and to the congregations about deanery matters
- To read, study and be prepared to discuss matters that come before convention
- If a convention delegate, to attend convention and vote
- To seek out and encourage people to serve on deanery ministries, Diocesan departments and commissions, and Executive Council
- To communicate lay initiatives and concerns to the clergy

When and where do Deaneries meet?

Deaneries are required to meet at least four times a year to elect officers, review the diocesan budget and review resolutions and other matters to be presented at diocesan convention.

The times and places of deanery meetings are determined by each deanery. Agendas and programs for deanery meetings are planned by the officers of the deanery.

Deanery Report

Deanery Delegates from Saint Timothy's for 2024:

Jim Coleman, John Hager, Allen Hirashiki, Liz Knape, Mike Oliver and Lisa Guevara Perry

Deanery Delegates from Saint Timothy's for 2025:

Jim Coleman, Kari Doolittle, John Hager, Liz Knape, Mike Oliver, and Lisa Guevara Perry

Contra Costa Deanery Congregations:

Grace Church, Martinez
Resurrection, Pleasant Hill
Saint Anna's, Antioch
Saint Anselm's, Lafayette
Saint Mark's, Crockett
Saint Paul's, Walnut Creek
Saint Stephen's, Orinda
Saint Timothy's, Danville

Deanery Business:

Treasurer's Report –

4/18/24	\$2,843.36
6/20/24	\$2,843.36
9/19/24	\$3,482.36
11/21/24	\$2,621.36

During 2024, Contra Costa Deanery delegates met via Zoom on four occasions to address issues, concerns and collaborations on many topics involving the congregations within our Deanery.

Discussions by Deanery Delegates included, but were not limited to: the sale of Saint John's Clayton; a Resolutions Committee report on submission of Resolutions for Convention; explorations of Deanery priorities and collaboration; programing for youth and coordination of activities; a review of Resolutions to be presented at Convention; announcement of a new Diocesan alcohol policy; a grant to Saint Anna's, Antioch to support the local school; an announcement of Saint Timothy's League of Women Voters presentation on October 6th; an announcement of a webinar Ballot Party supported by Saint Timothy's, Saint Clare's and Saint Bart's on October 17th; an announcement of Saint Timothy's presentation by HiCap (Medicare information) on November 3rd; the Safe Church requirements and deadline for Delegates to Convention; the Grant Application process; the disposition of a Brentwood property and Saint Dorothy's Rest by the Diocese; an announcement and invitation of Deanery congregations to participate in Saint Timothy's Christmas Tea (cancelled due to lack of response).

Pastor Todd Bryant and Jim Wiant (Saint Anna's) are Contra Costa Deanery Representatives on **Executive Council**.

Lisa Guevara Perry continued as a member of the **Committee on Resolutions**. In 2024 the Committee on Resolutions explored ways in which to improve communication with Deaneries and Congregations about existing Resolutions and ways in which to make review and implementation of Resolutions more accessible. There were discussions with resolution proponents promoting the use of inclusive language to encourage the use of Resolutions to empower both Congregations and individuals in their own ministries.

175th Diocesan Convention was held on October 25-26, 2024:

Resolutions:

- Resolution #1 - Addressing Christian Nationalism
- Resolution #2 – Factory Farming (withdrawn)
- Resolution #3 – 50th Anniversary Triennium of Ordination of Women
- Resolution #4 – Diocesan Support for Association of Episcopal Deacons
- Resolution #5 – Standing with Our Haitian Neighbors
- Article XII – Changing Clergy Quorum for Election of a Bishop
- Canon IV – Clarifying Quorum Language for Convention
- Amendment of Rules of Convention – Regularizing Electronic Voting

Contra Costa Deanery Meetings will be held on:

March 20, June 12, September 18 and November 20, 2025

176th Diocesan Convention – will be held on October 17-18, 2025

The **81st General Convention** was held in Louisville, Kentucky on June 23-24, 2024.

The **82nd General Convention** will be held in 2027.

Submitted by Lisa Guevara Perry

Rector's Report

We've had a great year with worship and ministry opportunities throughout. I want to share with you a few things that we have accomplished and hope to accomplish.

Worship

We've really done great worship together in 2024. Our worship teams have led excellent worship. One of the highlights for me was Christmas Eve and the prelude music for the 7 o'clock service – it was beautiful.

Youth

Our youth ministry continues to go well. We just finished the MLK March, and I highly recommend you check out our social medias for the pictures. Many of you are getting good at taking photos for sharing so that we can regularly post what we do across the media space... thank you.

Outreach

I am very supportive of our outreach efforts. It takes a lot of people to make everything work so well. We had an amazing year with Winter Nights, Fruits of the Harvest, Christmas Food Boxes, Options + Loaves and Fishes' drives. There is so much that I recommend you read the Outreach report.

Preschool

After Noah's Ark closed, we were presented with a possible opportunity to host another preschool / daycare organization. We have had a series of discussions with this organization, but only recently have we determined that this could be a viable option for the future use of our preschool building and playground.

We have not completed negotiations, but it appears we are on the road to a potential relationship. If this comes to fruition, it will have a sustaining impact on our community and finances, especially for maintenance reserves.

Why them? This organization has a proven track record of creating successful schools that are financially stable. They practice good stewardship of the buildings that they enter into license agreements with, and we like them!

Stewardship

Our stewardship pledge *count* is strong, and I'm really pleased about that. Stewardship dollars are not keeping up with inflation, nor our costs. See the treasurers' report for more. However, with a mixture of potential preschool income and small cost savings around campus, we hope to contain and shrink the gap a little. If everything goes according to plan in early 2026, we will have an established income stream for our church budget.

Stewardship is a spiritual practice, and I want to encourage you to see yourself on a stewardship journey. And maybe this includes increasing your pledge.

With a 2025 deficit budget, your vestry is committed to planning strategies to close the gap. We cannot continue indefinitely and when we reach 2026, further cost corrections will be necessary if we don't reach a balance (or close to balanced budget). It's through the generosity of past community members who have given memorial gifts that have allowed us to maintain our beautiful campus, especially through a flood, broken plumbing and the maintenance of trees...so many trees.

Preschool is *not* the financial solution to everything; we still need your stewardship and your commitment to our common life. As a historical note, in 2017 when I first came, we were in the middle of completing a "reserve study." That study showed that we would spend \$100,000 a year in predictable maintenance needs...forever. The study was correct in the broad sense, even if incorrect on when exactly a roof or A/C or refrigerator will fail.

Preschool income can go a long way to help us, but we still need your stewardship to have a balanced budget that accounts for the maintenance and staff needs of our sizeable campus and many buildings.

St. Timothy's Missional Challenge

Vital + Thriving Has been deliberate process, and one of the things your vestry determined through our retreat. We are developing a team to go out and make connections with the community.

We want to cultivate our community and campus to be a restoring oasis and sanctuary from the pressures faced by individuals and families in Danville and the surrounding areas. We are a blessed community, yet there are very high expectations around work, education, and caregiving. All these factors contribute to stress and mental health struggles. We want to be a place for rest and renewal, promoting the idea that personal worth is not defined by achievement. We want to support mental health, engage the pressing loneliness that young and old feel. We want to foster a healthier, more balanced approach to life that counters the culture of overachievement -- with God's help.

Sabbaticals

Susan will be taking a two-month sabbatical around Lent, and I will be taking a sabbatical this summer. Pray for our renewal and refreshment.

Good things are ahead, and I am privileged to be your Rector.

Submitted by The Rev. Todd Bryant

Associate Rector's Report

Sunday mornings are only a part of the faith commitments of the people of Saint Timothy's, and I am grateful to serve with the holy people of this community. Saint Timothy's is a vibrant, compassionate parish, welcoming people and sharing our commitment to outreach into our community. As I share with Pastor Todd in the liturgical responsibilities of worship, I experience the joy of a peace that passes all understanding—knowing that I may have shared a God moment, made a call or a visit, laughed, cried or listened as we discern together how God is leading us individually and corporately.

Relationships with individuals and families who for all kinds of reasons are unable to attend Sunday morning worship in-person, join our on-line worship connecting with people in the parish during the week. It is an honor for me to share a prayer, a call, or a visit with individuals who cannot attend worship, some of whom may live far away. Thank you to our tech team and Pastor Todd who make this possible; we are extending our ministry of connecting to others in traditional and non-traditional ways.

My primary responsibilities are liturgy, preaching, children's liturgy, young people's time, Bible Study, pastoral visits, including hospital visits and calls which Pastor Todd and I share. During children's liturgy, we light candles on our small altar, talk about liturgical seasons, read Bible stories and together work on an integrated activity that age appropriately reflects a Bible story and supplements learnings in church. Samantha S. joined us as our childcare provider for our little ones until she entered college in the fall. We continue to have formation activities with our youth on a seasonal basis, separate from the focus on fellowship and service in the Deanery "pizza club".

I serve with the Interfaith San Ramon Valley community (I-SRV) which sponsors EarthFest, and this year "Friendsgiving," our Thanksgiving celebration. Believing that "Vital and Thriving" offers us opportunities to listen to the God moments around us and our neighbors, I am excited as we continue to discern how God is calling us into new spaces. We had the privilege of electing a new Bishop this year, and I am grateful for Bishop Rios's excitement around what God is doing in our lives as we discern how we move forward in the lives of our parishes.

With sadness, I presided at our last Noah's Ark Chapel in June 2024. I acutely miss the Chapel time where we sang, prayed, told Bible stories and lit candles in church (and listened to the birds outside during the Pandemic). The great history of Noah's Ark and the lessons of kindness will not be forgotten by children or parents who have experienced the Love of God on the playground, in the classroom and in church with their teachers and a weekly Chapel time. Saint Timothy's, like many other preschools, experienced the impact of TK and preschool in the public schools and consequent low enrollment at Noah's Ark. Gratitude and thanks to our directors, teachers, parents, board members and the parish over the years, for creating an amazing place of care and learning. Ask a friend in church and it's likely a child from Noah's Ark may well now be a parent! The time that I spent around Noah's Ark Chapel has increasingly been directed to pastoral care.

It is a joy and privilege to serve and be a part of Saint Timothy's community.

With much Gratitude, *Pastor Susan*

Submitted by The Rev. Susan Geissler-O'Neil

Senior Warden's Report

This year has truly been an enriching experience for me, and I feel blessed to have had the privilege of working alongside Pastor Todd. Our conversations have been a rich exchange of perspectives, and through them, I have gained deeper insights into the inner workings of our church and developed a greater appreciation for the wonderful people who make it all possible.

Pastor Todd has always been receptive and appreciative of my thoughts and ideas, and I hope that I have been able to contribute meaningfully to our discussions. Serving as a sounding board for new ideas and providing feedback has been a fulfilling experience for me.

Our parishioners play essential roles in the life of St. Timothy's, from our greeters and choir members to the altar guild, acolytes, outreach coordinators, and many others. The level of volunteer participation at St. Timothy's is truly unparalleled. We are deeply grateful to everyone who serves in these capacities.

I am continually amazed at the breadth of outreach programs that St. Timothy's supports. The diversity and impact of these programs are a testament to our congregation's commitment to serving the community. I am proud to be part of this special family, where faith in action is lived out daily.

Throughout the year, the Vestry met regularly, to address key decisions about the future of our church and its ministries. We have had significant discussions about the potential for the preschool space to be utilized in a way that not only serves the community but also supports our financial sustainability. The hope is to see the space used towards a purpose that aligns with our core values, while also contributing to the financial health of St. Timothy's. During our Vital and Thriving retreat, the Vestry developed a Missional Challenge for our church aimed at cultivating our community and campus to be an even more restoring oasis and sanctuary from the pressures faced by individuals and families in Danville and the surrounding areas.

I would like to specially thank our outgoing Vestry members—Karen Anderson, Liz Knape, and Kris Manning—for their faithful service over the past three years. Their dedication and commitment have been invaluable, and we are deeply grateful for all they have contributed. I, too, will be stepping down as Senior Warden, but I look forward to continuing my service on the Vestry in a different role next year. Serving as your Senior Warden this year has been both an honor and a privilege, and I am sincerely grateful for the confidence and encouragement you have shown me.

As I reflect on the past year, there is a sense of gratitude for all that we've achieved and a deep sense of excitement for the year ahead. The dedication and active participation of our parishioners, along with the invaluable leadership of Pastor Todd and Pastor Susan, provide a strong foundation for continued growth and success.

Submitted by Teresa Rajaratnam, Senior Warden, 2024

Junior Warden (Property Commission) 2024 Report

2024 saw many changes on St. Timothy's large campus. Beverly Matsunaga retired from Facilities Manager volunteer in June, leaving large shoes to fill. I, as Jr. Warden took on the role, and we hired a facilities assistant, Monika Miller, in October to team with me and be on campus several days a week to help cover all that needs to be done.

Several neighborhood boys were found to have built a fort in our Redwood tree at the Northwest corner of campus, sawing down branches, installing platforms. Pastor Todd dismantled the structure.

PG&E notified us of a crack in the tree trunk, then cut down the large Valley Oak tree, to protect electric wires at the corner of Clydesdale, and left the wood. We offered it up for free, and people came and cut it up and took it away.

Two Eagle Scouts candidates have begun steps for beneficial projects on our campus.

We continue to use our entire annual budget to maintain our wonderful facilities and grounds. Utilities \$65,137., Campus maintenance \$35,750., Janitorial \$27,850., Landscaping \$27,048., Rectory maintenance \$10,226., Elevator/Fire Alarms \$6,718., Facilities Supplies \$3,233., Other Services \$1,523.

Grace House-

- Women's restroom fan and sensor replaced. Thank you, Rob Wilson.
- 6 HVAC units are 30+ years old, 1 unit inoperable (recommended to replace 2 units currently).
- When we hear that continuous days of 'Atmospheric River' are forecast for Danville we close up the basement door with plastic & sandbags and notify meeting groups to alter entrance plans.
- Mr. Wickboldt favored us with his lighting expertise repairing, cleaning and rebuilding the GH walkway lights and the lighting system for the large sign on Diablo Rd. Thank you.
- Mailbox post repair. Thank you, Neal Matsunaga and Walter Wickboldt.
- Regular maintenance performed: sump pumps serviced, storm drain lines cleared, Bay Alarm annual fire inspection, roof gutters cleared of leaves.
- The Jan. 2023 flood of GH basement caused us to generate Toxic Waste in elevator shaft. We hired Clean Harbors to dispose of it properly. The state of CA charged us a \$435 fee for our amount of generated waste, paid. Case closed.

Parish Hall-

- Walkway lights wiring was damaged due to age, water and lawn mowers. Disposable solar lights installed to light path as a test run.
- Rob Wilson repaired many "trip hazard" boards in our cement walkways. Thank you.
- Three Blink cameras were installed to our breezeway to deter mischief. Thank you, Mike Oliver.
- The youth room project was completed and has been enjoyed during the year.

Church

- The piscina, sink to dispose of wine, was repaired. (\$230)
- The front door was damaged. Repaired by Ed Liggins, Thank you.
- Two brand new HVAC systems installed, replacing two 25yr old units. (\$27,000.)
- Roof leak, a roof tile had split and slid down. It has been repaired.
- South East back door scrapping on cement due to tree roots and cracked cement lifting. Repairs scheduled.

Preschool

- Seven new smoke detectors were installed to replace aged out units.
- Preschool closed in June due to low enrollment, as the state of CA is now offering free preschool.

Ackerman

- Main storm drain replaced due to age. (\$6,000)
- All trees were trimmed, last done 2017. (\$3,350)

Again, I would like to thank the many people who have pitched in, in ways large and small, throughout the year. And in particular recognize several of our hands-on volunteers Jacque Chiavini, Scott MacDougal, Ed Liggins, Mike Oliver, Mike Brown, Rob Wilson and Walter Wickboldt. Volunteers are reimbursed for supplies, gifting our community with their time and skills.

Submitted by Karen B. Anderson, Junior Warden

Treasurer's 2024 Report

January 15, 2025

Financial Summary for 2024

	Actual	Budget
Total Income	\$733,766	\$734,201
Total Expenses	<u>\$825,963</u>	<u>\$863,378</u>
Net Operating Income	(\$92,196)	(\$129,177)

Comments

- Although St. Timothy's financial results are better than budgeted for 2024, we still produced a large 5-digit loss.
 - For comparison, recent years' results (as net operating income) were as follows:
 - 2023 – (\$78,347);
 - 2022 -- \$84,521.
- Because the outlook for 2025 (negative \$81,782) is roughly in line with our performance in 2024 and 2023, this will make three years in a row of large 5-digit losses, totaling over \$250,000.
- This is not sustainable absent major improvement in our income, or drastic decreases in our costs.

Many thanks to those who have made our financial processes work well: Carleen Carns, Steve Zimmerman, Ole Chiavini, Bob Carns, and the Finance Committee (Karen Anderson, Ken Anderson, Linda Clark, the late John Jess, and Teresa Rajaratnam).

Submitted by Dick Firth, Treasurer

St. Timothy's 2024 Budget Final Report

ST. TIMOTHY'S ACTUAL TO BUDGET AS OF DECEMBER 31, 2024

	Dec Actual	Dec Budget	Difference
TOTAL INCOME	\$65,149	\$61,183	\$3,965
TOTAL EXPENSES	\$69,006	\$71,948	(\$2,942)
NET OPERATING INCOME	(\$3,857)	(\$10,765)	\$6,908

Dec YTD	Annual Budget	YTD vs Annual Budget
\$733,766	\$734,201	(\$435)
\$825,963	\$863,378	(\$37,415)
(\$92,196)	(\$129,177)	\$36,981

	Dec Actual	Dec Budget	Difference
Pledge Income	\$56,167	\$56,392	(\$225)
All Other Income	\$8,982	\$4,792	\$4,190
Total Income	\$65,149	\$61,183	\$3,965
Personnel Expenses	\$40,994	\$40,982	\$12
Diocesan Assessment	\$9,276	\$9,276	\$0
Facilities	\$5,989	\$11,478	(\$5,490)
Administrative	\$936	\$2,164	(\$1,228)
Budgeted Outreach	\$1,500	\$1,500	\$0
All Other Expenses	\$10,310	\$6,548	\$3,763
Total Expenses	\$69,006	\$71,948	(\$2,942)
Net Operating Income	(\$3,857)	(\$10,765)	

Dec YTD	Annual Budget	Difference
\$654,041	\$676,701	(\$24,922)
\$79,725	\$57,500	\$24,487
\$733,766	\$734,201	(\$435)
\$486,592	\$491,782	(\$5,190)
\$111,316	\$111,316	\$0
\$124,695	\$137,740	(\$13,045)
\$23,485	\$25,970	(\$2,485)
\$18,000	\$18,000	\$0
\$61,874	\$78,570	(\$16,696)
\$825,963	\$863,378	(\$37,415)
(\$92,196)	(\$129,177)	

Balance Sheet as of December 31, 2024

St. Timothy's Episcopal Church

Balance Sheet As of December 31, 2024

	TOTAL		
	AS OF DEC 31, 2024	AS OF NOV 30, 2024 (PP)	CHANGE
ASSETS			
Current Assets			
Bank Accounts			
10001 Heritage Checking	98,581.46	75,123.85	23,457.61
10002 Heritage Savings	15,948.25	15,944.75	3.50
17103 Schwab - 8968	421,322.85	418,646.55	2,676.30
17105 Schwab - 1717	273,720.22	279,013.83	-5,293.61
17106 Schwab - 9254	100,016.27	104,702.71	-4,686.44
Total Bank Accounts	\$909,589.05	\$893,431.69	\$16,157.36
Accounts Receivable			
11000 Accounts Receivable	0.00	0.00	0.00
Total Accounts Receivable	\$0.00	\$0.00	\$0.00
Total Current Assets	\$909,589.05	\$893,431.69	\$16,157.36
Fixed Assets			
18000 Fixed Assets			
18001 Bell Tower	64,000.00	64,000.00	0.00
18002 Church Building	206,463.00	206,463.00	0.00
18003 Education Wing	29,133.00	29,133.00	0.00
18004 Equipment	94,354.00	94,354.00	0.00
18005 Furniture	283.00	283.00	0.00
18006 Grace House & Columbarium	1,800,000.00	1,800,000.00	0.00
18007 Land	12,000.00	12,000.00	0.00
18008 Land Improvements	62,854.00	62,854.00	0.00
18009 Parish Hall	117,630.00	117,630.00	0.00
18010 Ackerman Property	580,850.00	580,850.00	0.00
Total 18000 Fixed Assets	2,967,567.00	2,967,567.00	0.00
Total Fixed Assets	\$2,967,567.00	\$2,967,567.00	\$0.00
Other Assets			
17101 SSGA Endowment Fund	780,535.41	780,535.41	0.00
17102 SSGA Endowment Gain/Loss	438,544.77	438,544.77	0.00
Total Other Assets	\$1,219,080.18	\$1,219,080.18	\$0.00
TOTAL ASSETS	\$5,096,236.23	\$5,080,078.87	\$16,157.36
LIABILITIES AND EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
20000 Accounts Payable	30,849.44	6,861.00	23,988.44
Total Accounts Payable	\$30,849.44	\$6,861.00	\$23,988.44
Other Current Liabilities			
21003 Lay Pension Deferral	80.03	86.33	-6.30
21004 Clergy RSVP Deferral	0.00	0.00	0.00
21006 2024 Prepaid Pledge	0.50	1,283.00	-1,282.50

Budget Summary for 2025

St. Timothy's Episcopal Church, Danville

February 2, 2025

Income

Pledges (~143 as of 1/9)	-- \$737,622
Loose Plate	-- \$8,000
Contributing	-- \$36,480
Special Gifts	-- \$0
Facilities Cost Sharing	-- \$5,000
Flower Donations	-- \$3,000
Interest & Miscellaneous	-- \$1,000
TOTAL INCOME	-- \$791,102

Expenses

Diocesan Assessment	--\$128,209
Personnel Expenses	--\$473,229 (w/\$38,500 offset credit)
Facilities	--\$151,132
Administrative	--\$24,384
Budgeted Outreach	--\$18,750
Finance	--\$57,430
All Other Expenses	--\$19,750
Total Expenses	--\$872,884

Shortfall (Loss) **--(\$81,782)**

Submitted by Dick Firth, Treasurer

Finance Committee Report

The Finance Committee reviews and oversees the work for the Treasurer of the Parish (Dick Firth); Treasurer functions include those of our pledge and income data analyst (Carleen Carns) and our bookkeeper (Steve Zimmerman).

The membership of the Finance Committee in 2024 were Karen Anderson (Junior Warden), Ken Anderson, Linda Clark, John Jess, and Teresa Rajaratnam (Senior Warden). These are the committee's voting members; the Treasurer does not have a vote on the committee's decisions.

The primary outputs of the Finance Committee are recommendations to the Vestry, which is the body that has the right of final approval.

Submitted by Dick Firth, Chair Finance Committee

Stewardship Report

2024 Stewardship Program

In 2024, the Stewardship team encouraged St. Timothy's to make a commitment to the future of the church. Our four speakers were Rena Waterson, Kathleen Murphy, Tania Hanson-DeYoung and Charlie Wills. Each shared heartfelt stories of their connection to St. Timothy's. Personally speaking, I look forward to hearing the stewardship stories each year.

The pledges made by St. Timothy's members provide a strong foundation for us to grow in 2025, and we thank each of you for the commitments you made. I am humbled by your generosity. Thank you especially to the Stewardship Team for their work coordinating sending and tracking the donations.

We look forward to a 2025 filled with growth where we deliver on the promises we have all made.

Submitted by John Yow, Stewardship Chair

Music Report

The music ministry at St. Timothy's Parish includes both a choir and a hand bell choir. Both choirs have approximately 15 volunteers, respectively. The (singing) choir provides all of the music at the 10:00 a.m. service including all of the hymns and the performance of an anthem during the offertory. The bell choir performs approximately once a month during the offertory. The music ministry also includes a music director who serves as choir director and accompanist for the 10:00 a.m. choir and accompanist and vocalist for the 8:00 a.m. service. The music director takes an active role in liturgical planning and meets regularly with the Pastor and Associate Pastor. Furthermore, the music director is responsible for the selection of all hymns and anthems used during church services.

The music ministry has several excellent pianos, and an extensive collection of choral octavos and other music. In addition, we own a three-octave set of handbells and hand chimes and a Rogers electronic pipe organ.

During 2024, we were joined by a professional Brass Quintet on Easter and a professional choral trio during the 3:00pm Christmas Eve Service. I continue to be impressed by the dedication of our volunteer singers and ringers and their willingness to learn new skills and repertoire. My goals as music director in the coming year include fostering the musical and vocal skill building of our choral and bell programs and continuing to update our selection of hymns and anthems to reflect the best musical, cultural and liturgical practices.

*Submitted by Myles Ellis, Music Director
January 2025*

Administration Commission Report

Overview

The Administration Commission is comprised of Kimberly Bryant (Staff), Sally Shea Potts (Volunteer), and Cathy Wickboldt (Vestry). The commission is supported by Carleen Carns (Pledge Secretary), Monika Miller (Facilities), Steve Zimmerman (Bookkeeper), Rich Wood (Technical Computer and Networking), and a dedicated crew of office volunteers. The staff and volunteers work hard to make the parish office a welcoming place while answering questions and problem solving the events of any given day. We would like to thank and recognize Kimberly Bryant for the outstanding work she does for St. Timothy's. Here are just some of the things she does so well:

- Produces the service bulletins every week for both services
- Creates and sends out the monthly Tidings newsletter
- Creates the weekly announcements for the website and Sunday bulletins
- Makes sure the Administration bills are submitted to the bookkeeper each week for payment
- Tracks and monitors the Administration bills to avoid late fees and unusual expenses
- Maintains the parish calendar for facility and meeting scheduling
- Helps with FOTH and other parish activities
- And much, much more

Here are some Commission highlights of 2024:

Technology

- Three 10+ year old desktops were replaced (Sally, Cathy, Rich)
 - Office Administrator
 - Bookkeeper
 - Pledge Secretary
- A fourth desktop was acquired for the Music Director and will be configured for his use in January. (Sally, Rich)
- Computer software licenses maintained and renewed for all computers as needed (Sally)
- Virus protection software (MalwareBytes) for all computers is installed and monitored (Sally)
- Plan to replace the computer for the Associate Rector in 2025

Other

- The Comcast agreements for phone and internet were renegotiated for a new three-year term. The new agreements reduced the overall cost of those services and provided higher internet speed. (Sally)
- The Administration Commission has assumed the responsibility for key distribution and tracking.

Office Volunteers

A huge thank you to the office volunteers that person the office on Fridays and the other days when Kimberley cannot be there. They greet the visitors, answer the phone, stuff announcements into bulletins, print the children's handouts for Sunday, and assist those on campus. Thank you, Ann Fletcher, Cathy Hagar, Jane Kuka, Nancy Leasure, Meg Lindley, Joann Oliver, and Sally Shea Potts. These wonderful volunteers have provided 153 hours of service to St. Timothy's in 2024.

Respectfully submitted by Cathy Wickboldt. Administration Commission

Adult Formation Commission Report

Zoom Bible Study

St. Timothy's has a Zoom Bible Study that meets every Wednesday at 10:30am. It is led by Pastor Susan and has between 8 and 15 participants reading and commenting on the Bible each week. New members are always welcome.

Contact: Pastor Susan
or Helen Coleman

St. Timothy's Book Group

In 2024, the St Timothy's book group explored the experiences of a diverse group of people. We started the year by reading Demon Copperhead, which uses the story of David Copperfield transplanted to Appalachia where this David struggles to grow up in an impoverished region struggling through the foster care system and social support system. We moved on to rooting for a female chemist who supports her family by becoming the star of a cooking show and teaches women far more than how to fix supper in Lessons in Chemistry. A woman struggling also engaged us in April when we road along on a horse ride from Maine to the west coast (Ride of Her Life) to see the Pacific Ocean. In our May book we learned about a struggle with faith and commitment by a minister (Numinous). Finally in June, we rooted for the Black and Jewish residents of Chicken Hill in Pottstown, PA in the book The Heaven and Earth Grocery Store as they attempted to find out the story behind the skeleton found in their well and hold their community together.

After our summer vacation, we traveled to southern India to learn about the struggles of three generations of a Christian family there with a watery environment and the evolution of medicine (Covenant of Water by Abraham Verghese). October found us reading Horse and learning about the impact of Blacks on the development of horse racing in the South starting before the Civil War. We also learned about the art and bone collections at the Smithsonian in Washington, D.C. and how they have informed our knowledge of our history. Washington, D.C. was the scene of much of the action in our book in November – Becoming Madam Secretary. I learned more than I ever heard in a history class about the first female Cabinet Secretary – Frances Perkins – who was responsible for many of the social programs begun by FDR to bring the United States out of the Great Depression.

The book group meets most months in the Overby Library on the 3rd Sunday after the 10:00 am service. Come join us.

Contact: Sally Shea Potts

Prayer Team

Saint Timothy's has a group of prayer warriors who pray for anyone who needs a prayer. This group doesn't meet in person; we send emails to our pray-ers, who do all the work. If you or someone you know needs a prayer, please send a request to prayers@SaintTimothysDanville.org. All prayers are confidential. The group does not discuss requests with the pray-ers or the recipients of the prayers.

Contact: Patti Farris or Helen Coleman

Life Story Writing Group

Writing your Life Story for your children, grandchildren and great grandchildren is not like writing an essay, dissertation, or report. This is a fun thing you can do and share in our group setting, and no one is correcting or grading your writing. Weekly, we write our memories and file them in numerical order for safe keeping for our descendants. As we share our stories, we realize there is lots of humor and laughter in every person's life! Life Story group meets every Thursday from 9:30-11am in the Grace House Library. The group loves hanging out together, chatting and reading the stories that they write.

Contact: Father Maurice

Lenten Lectionary

The Lenton Lectionary is a booklet of daily readings for Lent that are written by and for our St. Timothy's parishioners. It is published close to Ash Wednesday each year and includes the scriptures for the day and a parishioner's thoughts about them. This has been produced every year since 1994, when John and Sally Potts helped create the first edition. And it is only possible to continue because of our wonderful members who volunteer to write each year.

Contact: Helen Coleman

Submitted by Liz Knape, Adult Formation Commission

EfM (Education for Ministry)

There were no Education for Ministries classes during 2024. There were not enough students to establish a class.

There were two educational sessions offered in cooperation with NEW (New Episcopal Women):

- On October 6th Saint Timothy's hosted a presentation by the League of Women Voters on ballot measures.
- On November 3rd Saint Timothy's hosted a presentation by HiCap (Health Insurance Counseling & Advocacy Program) on Medicare information during the open enrollment period.

On October 17th, a webinar on ballot measures was hosted in cooperation with Saint Clare's, Pleasanton and Saint Bart's, Livermore, and Genesis.

Children and Youth Commission Report

Children's Formation Report

Children's Liturgy takes place in the children's liturgy room in the Parish Hall for children ages 4 to second or third grade, with our childcare person helping our little ones. We follow the Liturgical calendar, this year adding the Season of Creation during the long season after Pentecost. An especially fun activity was "growing" spider plants from what looked like shriveled greens and learning new prayers. In children's bibles and stories, we explore stories in felt, color, words, games and hands on building. Themes of caring, forgiveness, friendship, excitement and awe are central. Young People's time is another learning moment designed to generate enthusiasm about the Bible in a formal setting in church. Intergenerational fellowship is always part of our young ones' formation; coffee hours, Advent wreath making, pancake suppers and pageants remind all our children that they are loved by God – expressed through elders, young people, parents and our clergy.

Submitted by The Rev. Susan Geissler-O'Neil

Youth Report

We've had a fun year of deanery youth. As you know, we meet once a month around Contra Costa County at different churches. For St. Timothy's turn, Neal, Mike, Eric, Walter, Tania and I had a lot of fun teaching the youth how to cut, hammer, saw and use a screwdriver to make prayer boxes. These skills are all important ones to have for summer immersion trips. We also went to Church of the Resurrection and made care packages for a dog ministry. We marched in the MLK parade on January 20th, 2025. Several heaters broke at Grace Cathedral, so they could not host us for a cathedral overnight like we had planned. However, sometime in the spring, we hope to have an overnight at Grace, just not during MLK weekend!

Looking ahead, we're going to St. Paul's Walnut Creek, St. Anna's Antioch and St. Anselm's Lafayette as we move into the spring term.

Submitted by The Rev. Todd Bryant

Communications Commission Report

The Communications Commission is responsible for coordinating information and keeping our parishioners and the public well informed through various channels. The St. Timothy's staff works to ensure the church's website and social media pages are kept up to date with the most recent events and timely photographs. The Tidings newsletter consolidates major announcements so that members are aware of ongoing events and opportunities.

St. Timothy's looks forward to continued outreach in 2025 and invites you to engage with our social media pages to boost our message to the community.

Submitted by John Yow - Communications Commissioner

Fellowship Commission Report

Our many areas of fellowship aim to show Christ's love by creating a welcoming environment and providing opportunities for connection and mutual support.

We have an outstanding greeter team and are so thankful for the tireless work of Jim Coleman and all his team. They work each week to ensure we have volunteers welcoming everyone into worship. We also host a Newcomers' dinner at the rectory which gives an opportunity for those just starting out at St. Tim's to connect and meet our Pastors and other key leaders.

Sundays wouldn't be complete without our coffee hour. We are so grateful for the work Jacque Chiavini and all the coffee hour hosts put in to make this happen each week. If you haven't hosted a Sunday coffee hour before, please consider doing so. You will have plenty of support, and signing up is easy from the Church website.

We also provide a welcoming space for memorial services by getting the Parish Hall ready for the reception, arranging refreshments and then cleaning up afterwards. It's an enormous blessing which allows family and friends to focus on being together and supporting one another during a difficult time.

There are several other opportunities for connection here at St. Tim's including Foyer Groups run by Sally Jess and Sue Oki, Men's Lunch (Rob Wilson), Stitches (Katie Morehouse), and Book Club (Sally Potts).

A huge thank you to all those who help make our congregation so warm and loving.

Submitted by Eric Parnell, Fellowship

Outreach Commission Report

The Outreach Ministries and projects are an important part of our life at Saint Timothy's. Saint Timothy's parish has a strong commitment to serving our brothers and sisters in need. You can find more information on Outreach and the 16 ministries and projects we support on our **church website**: <https://www.sainttimothysdanville.org/what-outreach-is.html> and click on the Outreach pull-down menu. Each ministry has a liaison representative listed beside the organization. These liaisons are passionate about the groups they represent and bring the congregation information and projects where we can get involved in helping them.

God's Hands Projects are listed on the Rolling bulletin board in the Parish Hall. God's Hands projects are short term events that people with limited time can join in to help. There is also an Outreach calendar with projects listed there. We also advertise projects in the Tidings newsletters and in weekly announcements.

Outreach Bulletin Board in the Parish Hall entry has newsletters and announcements on the work these organizations are doing to help people in need.

Fruits of the Harvest (FOTH)

This is our annual fundraiser and biggest party of the year to benefit all our Outreach Ministry partners. We help these organizations by volunteering, and by raising funds at this event to give grants to help them do their work to make people's lives better. The last four years, Carolyn Bried has created a wonderful video to highlight the 16 ministries and projects that we support and the liaisons that represent them on the Outreach committee. The videos from the last few years are posted in the FOTH part of the church website.

FOTH is a themed event with a catered dinner, silent auction, fund-a-need, raffles, wall of wine, and other fun fundraising festivities. This is a parish wide party that brings us all together to participate and do good work while having fun.

In 2024, FOTH netted an amazing \$57,318, and with the addition of \$15,000 allocation from the church budget plus other donations, we gave out grants of \$75,990. Over 27 years this event has netted over \$947,653, and we have given grants of over \$1,155,990 to help our brothers and sisters in need. A list of this year's grants is posted in this report and on the church website.

Our 27th event had a Western theme of "The Stars at Night, are big and bright, deep in the heart of Outreach," with an emphasis on success stories of individuals from all the ministry partners we support. These individuals were the stars of the night featured on a giant yellow star display on the back wall of the parish hall created by Izzy Kim. Many folks liked them so much they asked that we not take them down for a while. The individuals were also featured in the Outreach video which was seen as a sermon in church the Sunday before the event.

We had a catered BBQ dinner, line dancing, and lots of cowboys and cowgirls dressed in a sea of plaid with cowboy hats and boots. We are so grateful for all our very generous donors and fantastic volunteers!

SAVE THE DATE for the 28th Annual Fruits of the Harvest fundraiser for Outreach:

SATURDAY, SEPTEMBER 6, 2025! Theme: SUPERHEROES

Stay tuned and come out to help us put this event together and join the fun.

Outreach Committee Chair: Leslie Firth

Adopt-a-Family Bikes (AAFB) – is an all-volunteer program that has operated under the 501(c)(3) of St. Timothy’s since 2002. We are grateful for the insurance coverage, bookkeeping, office, and storage support that St. Timothy’s provides. Financial support for the purchase of parts, helmets, and locks comes from the broader community.

Bikes are sourced through community donations, then repaired and each bike is paired with a helmet, and adult bikes get a lock.

This holiday season, the program was run out of a donated space of the Alamo Safeway shopping center and repaired **394 bikes** which went out to numerous nonprofits including, but not limited to: Monument Crisis Center, Trinity Center, Options Recovery, Christmas for Everyone, Grace Arms, El Concillio, SF State Guardian Program, SRVUSD, MDUSD, and Jewish Family & Children Services. Earlier in 2024, an additional 24 bikes were distributed.

www.adoptfamilybikes.org

Liaison: Tania Hanson De-Young

Contra Costa Interfaith Coalition (CCIC) is an all-volunteer program working out of three donated storage spaces totaling less than 900 square feet. In 2024, 206 cases were fulfilled that were referred to CCIC by case managers from the county, Trinity Center, and Independent Living Resources. Those referrals included the elderly, veterans, disabled, sick, and families with children; most having just transitioned from shelters or the streets.

Clients received essential furnishings, bedding, kitchen items, cleaning supplies, and food boxes. Food boxes and cleaning kits are donated by local churches, and kitchen supplies and furniture are sourced from the community. One team of volunteers sorts donations and assembles kitchen kits, and another cleans, sorts, and assembles bedding donations. A third team picks up furniture donations and delivers to clients. All volunteers use their own vehicles and gas. 76% of the \$45k annual budget was spent on new mattresses & bed frames. 17% of the budget was spent on food cards for the 4th week food program. The \$7500 grant from FOTH was used to purchase mattresses and frames. All funding comes from donations and grants.

www.ccichope.org

Liaison: Tania Hanson De-Young

The Comfort Cub Update: The Comfort Cub is a specifically weighted therapeutic bear created to bring comfort to those experiencing great stress and/or grief or trauma. Recipients include parents and siblings of all ages that are grieving a family member who has died, aging adults challenged with dementia and loneliness as well as victims of abuse and people with special needs.

Comfort Cubs are medically recognized and used throughout the country including hundreds of hospitals as a proven therapy tool. This year, in January 2024, Comfort Cubs were gifted to the families participating in the Winter Nights Family Shelter program. The Cubs welcomed the families as they arrived, and the best part was watching the children's faces when they heard that the Cubs were theirs to keep forever. In early Spring, The Respite Inn Comfort Cub supply was replenished. Each special needs adult that stays at The Respite Inn is gifted a Cub that they name, and a photo is taken of them holding their Cub. The largest Comfort Cub program we support throughout the year is at Hope Solutions. Comfort Cubs are distributed to children attending their summer camp as well as the children that participate in their year-round reading program. In July, we participated at a collaborative bookstore event with Hope Solutions at Rakestraw Books. Finally, we finished the year attending The Discovery Counseling Center's staff meeting to introduce the Comfort Cub as a resource for all the counselors to either use within their sessions or gift to their clients on a needed basis. The Comfort Cub is greatly appreciated by the non-profits supported by St. Timothy's Outreach. <https://www.thecomfortcub.org>

Liaison: Nancy Lucas

Discovery Counseling Center is a community based non-profit organization serving the San Ramon Valley for over 50 years. Discovery Counseling Center's mission is to be the community's leader in mental wellness by:

- Providing affordable, high quality, culturally appropriate and accessible counseling services and programs;
- Offering training for future mental health professionals;
- Creating awareness of the prevalence of mental wellness issues in our community and the importance of early treatment;
- Serving as the community's advocate for adequate funding and resources for the treatment of mental wellness issues.

Liaison: Nancy Lucas

GAIA Global Health continues to provide community-based health services and education to people in Malawi and will shortly do the same in Zambia. Malawi is likely to be one of three African nations where AIDS is ended. St. Timothy's has supported this organization from its beginning when Malawi was full of AIDS orphans and AIDS was out of control. These miracles occur out of training nurses and having vans to reach all the people in this country.

Liaison: Peg Miller

Habitat for Humanity/ East Bay Silicon Valley has been and continues to be a recipient of grant funds from St. Timothy's for over 10 years. Through these grants, St. Tim's has been given the opportunity to participate in numerous volunteer "build days" each year at various Habitat for Humanity construction sites. In 2024, volunteers from St. Tim's assisted in completing the construction of 42 housing units of Phase 1 for the Esperanza Place development in Walnut Creek. Looking to 2025, St. Tim's volunteers will have the opportunity to begin work on Phase 2 of Esperanza Place. If you are interested in volunteering for Habitat for Humanity, please contact David Kutrosky (kutroskyd@gmail.com).

Liaison: David Kutrosky

Hope Solutions (HS) has a proven model of [permanent housing coupled with supportive services](#). They work to heal the multi-generational impact of poverty, racism, trauma, substance use, mental health issues, and inadequate access to healthcare.

Last year HS helped 3,800 people find housing with intensive case management and many supportive services. 98% remain permanently housed. They are concentrating on creating more supportive housing in our county.

St. Timothy's donates backpacks and supplies for their after-school programs for youth in their enrichment programs to advance them to the next grade and develop improved self-esteem.

Liaison: Leslie Firth

Loaves & Fishes of Contra Costa (L&F)

Its mission is to provide community-based food programs and partner services that focus on basic needs. They are the largest provider of hot meals in Contra Costa County. It is their 41st^h anniversary and they have served over 5.7+ million meals. They are now serving 251,000 meals yearly from 5 dining rooms and one central Food Kitchen, which is an increase of 62% since 2020. They also have a daily food pantry that distributes 210 tons of groceries per year.

Our group of St. Timothy volunteers came back from a hiatus of 3 years due to Covid and we have now worked for all of 2024 by serving on the second Tuesday of every month from 9:30 to 1:00 at the Martinez dining room. They have a hybrid dinner service indoors as well as serving dinners to-go, and a generous food pantry where clients can get food and fresh vegetables.

L&F now has a new food truck being used to address the increased need in the community. This new mobile unit is delivering meals to two partner agencies: Delta Landing in Pittsburg and Pittsburg All in One Community Church. This has doubled their current service to more than 3,000 to 3,500 meals a day. They have also relaunched their Culinary Arts program to offer a 12-week free culinary program for individuals wanting to learn how to work in the restaurant industry.

Liaison: Leslie Firth

Monument Crisis Center (MCC) and Christmas Food Boxes

Monument Crisis Center (MCC) continues to serve an increasing number of families. During the 2024 holiday season, the Center served 5,000+ families and 12,500+ individuals. Sally Shea Potts volunteers her time there on Mondays and reports that they regularly serve 275+ families in one morning. The center gives out food on Monday, Tuesday and Wednesday mornings and now regularly takes food for distribution in Pittsburg using their van. Your non-perishable food donations to the food barrels and occasional fresh food and herb donations from the Gary Hunt Garden Project help in this effort.

Christmas Food Boxes at St. Timothy's had a banner year. We donated 214 boxes of food to the MCC Holiday Food Box drive which gave out 1,500+ boxes to client families. The parish really got involved again for the 11th year in a row by bagging rice and beans one Sunday after church, gathering to fill 130+ boxes with food on a Saturday in December, filling more boxes individually and pitching in to load the truck on Sunday to get the boxes to the Center. Thank you to everyone who volunteered and supported this ministry particularly John Henry Wells who facilitates obtaining the food from the Safeway on Crow Canyon Road in San Ramon, to John Geraci, who again rented the truck that transported our boxes and the Sunday volunteers who sign up supporters and explain options. What a village!

Liaison: Sally Shea Potts, John & Cathy Hager

PFLAG (Parents, Friends and Friends of LGBTQ+Individuals) is an organization working to create a caring, just, and affirming world for LGBTQ+ people. We support families, educate allies, and advocate for equality through our network of supporters, members, and chapters across the country. PFLAG provides peer-to-peer support, educating people on the issues, and advocating for inclusive policies and laws. <https://www.srvpflag.org/>

The Outreach Committee is searching for a new liaison to represent PFLAG. Please contact Leslie Firth for information.

Options Recovery Services has been supported by St. Timothy's since its beginning. It is now a state-of-the-art Drug and Alcohol Treatment program, with treatment centers in Berkeley, West Oakland, San Leandro and Concord. They have the best results of all programs in the state of California, due to the excellence of their staff, most of whom are recovering addicts and alcohols or former lifers who have been trained in prison to be "the best" Drug and Alcohol Counselors in the US." If you want to learn more about this miraculous program in the California prisons, just watch The 50, now on Amazon Prime. In fact, last March, St. Timothy's sponsored the screening of the documentary in our Parish Hall and had an inspirational panelist discussion afterwards. Options vision is that one day each and every addict and/or alcoholic will have treatment to free them from their addictions.

Liaison: Patti Farris & Peg Miller

The Respite Inn, located in Concord, is a unique service providing out-of-home respite and emergency services to adults with developmental disabilities since 1990. They will celebrate their 35th anniversary this coming year!

The Respite Inn was designed around a bed and breakfast model. It provides families with needed time away from the constant care of an adult family member who has a developmental disability, thus strengthening family bonds. The Respite Inn also provides an opportunity for individuals who have a developmental disability to explore life away from home and learn to be comfortable receiving support and care from people outside of their family. Guests are provided enriching life experiences in the community as well as the opportunity to develop and maintain friendships with peers.

The Respite Inn welcomes visitors with specially trained staff capable of responding to the individual needs of every guest. <https://therespiteinn.org>

Liaison: Carleen Carns

Rise Against Hunger - On Saturday, October 27, St. Timothy's hosted a Rise Against Hunger Meal Packing event in the Parish Hall. Thanks to the hardworking effort of donors and over 90 volunteers, we packed a total of 15,000 meals. That's enough to feed 77 children for an entire school year. Since we started hosting the event in 2016, St. Timothy's has packed over 150,000 meals for Rise Against Hunger. The meals are distributed world-wide by the non-profit Rise Against Hunger to areas of food insecurity, disaster sites and refugees displaced by war. The Rise Against Hunger event is a great community building activity that parishioners of all ages can participate in.

<https://riseagainsthunger.org/>

Liaison: Joann Oliver

SHELTER, Inc.

With each family or veteran they help, SHELTER Inc is contributing to solving the huge homeless problem in California. They currently serve Contra Costa, Solano and Sacramento counties. Their mission is to make it possible for their clients to rebuild their lives by providing the wrap around services to assist clients to be successful in their new homes. Sometimes it is the short-term financial assistance or a deposit and rental assistance that SHELTER Inc provides that keeps families in their homes and keeps them on the path to success and upward mobility.

SHELTER Inc owns or master leases hundreds of units renting to low-income vulnerable residents. Specialized programs serve veterans, domestic violence survivors, the disabled, and the re-entry population. In November, they hosted a successful job fair to assist their re-entry clients reintegrate into the community and ultimately achieve self-sufficiency.

Liaison: Alison Hill

Trinity Center is located in St. Paul's Commons in Walnut Creek – next to St. Paul's Episcopal Church. It provides essential safety net services and a pathway forward for vulnerable populations. They advocate for those who are seeking housing, financial stability, and wellness. Their services include two meals a day five days a week with lunches provided by Loaves and Fishes, another one of our Ministry partners. They provide showers, laundry, clothing, mail and telephone, case management and referrals and support groups. They hope that two new projects, Workforce Development Program and Wellness Program, will greatly benefit their members.

Their Executive Director, Leslie Gleason is stepping down. Leslie was our guest speaker at our 2024 Fruits of the Harvest fundraiser. Other new programs launched during her guidance are the Transition Youth Program, and a partnership in acquiring, operating, and providing services at The Post Apartments in Pleasant Hill, and including a similar initiative to preserve affordable housing in Richmond. The Interim Director will be Mary Vradelis.

The Outreach Committee is searching for a new liaison to represent Trinity Center. Please contact Leslie Firth for information.

Winter Nights Family Shelter

With the help of our partners, Beth Chaim Congregation, St. Timothy's hosted the Winter Nights Family Shelter in the Parish Hall, January 15 – 29, 2024. We had six families, including 10 children ages 20 months to 13 years. We provided breakfast, lunch, and dinner; showers; assistance with homework; space for play and relaxation. Transportation, counseling, and other services to help families move into stable housing are provided by the Winter Nights Shelter program. 88% of the shelter families exit the program into sustainable housing. We will host the shelter again on January 6 – 20, 2025. This will be the congregation's 21st year participating in the program.

<https://cccwinternights.org/>

Liaison: Joann Oliver

God's Hands Project:

The Annual Backpack and School Supplies Drive for Hope Solutions is held in June and July. St. Timothy's parishioners showed their generosity by donating funds on-line or by sending checks directly to Hope Solutions. It helped them with their goal of reaching over \$15,000 to provide 600 backpacks for their afterschool programs in four locations. This project ensures that these children from low-income areas are prepared to be successful in school.

Liaison: Leslie Firth

God's Hands Project:

Share the Warmth Drive for Loaves and Fishes happens from end of December to mid-January 2025. We collected items for Loaves and Fishes, and toiletries for Options Recovery Services in Berkeley for their Christmas bags for clients. You donated scarves, hats, gloves, mittens, caps, pants, jackets, etc., emergency rain ponchos and Mylar blankets, plus over 200 prs. of socks to keep people warm during this cold and wet winter. The toiletries were also very appreciated. Thank you, St. Timothy's!

Liaison: Leslie Firth

God's Hands Project:

The Gary Hunt Produce Program involves cultivating plants to support families facing financial challenges. Starting with a raised garden funded by our parishioner in 2017, we have been growing herbs (e.g. sage, rosemary, thyme, tarragon, oregano, marjoram, chives, bay leaves and mint) and pollinator friendly flowers (e.g. salvia, lavender) on our church campus. In 2024, we harvested & packed over 100 small bags of herbs for Monument Crisis Center. In addition, the team collected produce from fruit trees from one of the congregants and donated around 80 citrus fruits last year. We appreciate Sally and Kari for transporting these items to MCC regularly. Finally, we are excited to share that our program youth lead, C. Horsley, won the NSHSS 2024 Earth Day Scholarship for this work, as featured in the Danville Patch newspaper.

If anyone is interested in working in the garden or has produce to donate, please contact Gabel Chong-Horsley or Sally Shea Potts.

Liaison: Gabel Chong-Horsley

I am deeply grateful to the members of the Outreach Committee for welcoming and supporting me through my first year as Outreach Commissioner. I truly feel I won the "commission lottery" when I took on the role and I'm constantly in awe of the dedication and selflessness shown by our outreach liaisons and volunteers in service to our brothers and sisters. Thank you all for being such amazing role-models in our community and church.

Submitted by Teresa Centeno Kim, Outreach Commissioner

2024 Outreach Grants

2024 Outreach Grants

Agency	Granted	Notes
Contra Costa Interfaith Coalition	\$7,500.00	
Discovery Counseling Center	\$3,500.00	
GAIA Global Health	\$5,800.00	
Habitat for Humanity	\$2,000.00	
Hope Solutions	\$6,000.00	
Loaves and Fishes	\$9,500.00	
Monument Crisis Center	\$8,000.00	
Options Recovery Services	\$5,500.00	
PFLAG	\$800.00	
Rise Against Hunger	\$2,000.00	for our packaging day
Shelter, Inc.	\$5,500.00	
The Comfort Cub	\$3,000.00	
The Respite Inn	\$2,890.00	
Trinity Center	\$10,000.00	
Church Divinity School of the Pacific*	\$1,000.00	
Interfaith Council of Contra Costa County*	\$1,000.00	
School for Deacons*	\$1,000.00	
Episcopal Relief & Development	\$1,000.00	for East coast hurricane relief
allocated		
\$75,990.00		
* funds designated in the church budget for specific organizations		

Pastoral Care Report

Saint Timothy's is a caring community, offering pastoral care to each other and to the community in a variety of ways as an expression of our faith. Regular commitment to fill our food barrels for Monument Crisis Center, serving in-person in outreach centers around the county and making friends, reflects the pastoral care we give one another in church and in our community. In-person sharing during Winter Nights and bringing warm coats, blankets, bikes, pans, and beds for neighbors in need reflects compassion in action as we are called to care for one another.

Members of the parish and clergy continue our practice of offering communion to individuals and families that are unable to attend church on Sunday. Our on-line worship is an extension of that care, as we voice prayer in church from the in-person and on-line community and have used YouTube to be able to chat with individuals in real time. We actively help with rides, urgent needs, visits, phone calls, notes, and occasional meals. We support one another with visits to Urgent Care, an ear to listen, and a friendly call exactly when it is needed. As a parish we are also involved with the needs of our children and youth through I-SRV when there is a need through action to the school board. We support one another through the power of the Spirit, sometimes surprised by how much our care for one another means in a particular moment.

On the first Sunday of the month, following the 10:00 service, we offer **healing prayer** in the West end of the church, led by Leslie Firth, and available at any time on request. Prayer is offered daily by our **confidential prayer team** who prays for our parish, our requests, and the world, quietly remembering before God our needs and our desires. Thank you to Patti Ferris and Helen Coleman who coordinate our requests for prayer. You may ask for confidential prayer at prayers@sainttimothysdanville.org. Please reach out to your clergy who are always available to pray with you.

This year, we have mourned the loss of several parishioners and give thanks to all the people who have reached out to families and helped with receptions following a funeral service. Thank you for the calls, visits and making special efforts during a time of grief. With visits to home, coffee shops, and hospitals, we have visited one another in times of joy, sickness, loss, and fellowship. Our **Stephen's ministry** of visiting continues, and if you are interested in learning more about this ministry, contact your clergy. With coffee hours on Sunday for life events like baptism, confirmation, and ordinary days, we celebrate the fellowship of presence and care with our adults, youth, and children.

Our young adults away at school and college have been surprised by **care packages** to remind them that they are always part of our faith community. Kimberly Bryant has organized this reminder to our college students that they are loved by God and remembered wherever they are by their parents—yes—but also by their parish. In this expression of God's love for our youth through a snack, homemade treat or lip balm, we put our loving prayer and care into action.

God bless us in our care for one another and all of God's people.

Worship and Liturgy Commission Report

As I reflect on last year's 2023 Commission Report for Worship and Liturgy, I am still amazed and thankful for the new energy experienced in 2024. We have seen new families with young children join. Technology has enhanced our worship for most parishioners while those who prefer a bulletin can still worship with paper in hand. We have seen an increase in adult and youth participation at the altar. Young People's time is a favorite of young and old alike. We celebrated the lives of several parishioners who have been called to Christ's closer presence; we rejoiced at baptisms. Our attendance has steadily increased this year, and we had strong attendance during Holy Week and over 300 attend Christmas Eve and Christmas Day Services.

There are so many people, staff and volunteers, who have kept our parish moving forward and I offer my thanks to:

- Pastor Todd and Pastor Susan
- Pastor Todd's dedication to making our livestreaming so beautiful
- Altar Guild under the direction of Cindy Matthis. All members of Altar Guild are incredibly dedicated and vital to our worship.
- Acolytes, Lectors, Eucharistic Ministers, Ushers and Greeters.
- Two new youth acolytes began their ministry.
- Cathy Hager, Kari Doolittle, Lisa Perry for writing Prayers of the People
- Meg Lindley for organizing those making bread for communion
- Leslie Firth, Kathy Wills and their crew who create absolutely breathtaking creations of liturgical art
- Our Choir under the direction of Myles Ellis
- Our tech teams who keep our services up and running and beautiful
- Bob Carns and Ole Chiavini who faithfully meet each week to count the offerings
- Kimberly Bryant, our Office Administrator, who does all things and does them so beautifully
- Most of all, I thank our parishioners who attend our services, offer their financial support and encouragement and are even known to offer suggestions.

Submitted by Jacqueline Chiavini, Worship and Liturgy Liaison to Vestry

Altar Guild Report

St. Timothy's Altar Guild presently has fifteen wonderful members who volunteer their time and talent.

We assist the priests, by preparing God's altar for the Eucharist each week, as well as prepare for Holy Day services throughout the seasons of our church year. It is a very meaningful way to participate in our Episcopal faith and church community.

I invite those interested in joining our Altar Guild to please contact me.

Thank you to our Altar Guild team!

Patty Alexanderson
Ann Fletcher
Anne Griffin
Marie-Claire MacDougall
Linda Maddalon
Kris Manning
Cindy Mathis
Trudy McMahan
Betty Medwedeff
Fran Paxson
Nancy Rembold
Reta Rodd
Carol Skuce
Holly Tsung
Lindsay Waldern

Submitted by Cindy Mathis, Altar Guild Directress

Columbarium Report

The Columbarium at St. Timothy's continues to be a place which reminds us of all the sacraments we celebrate as Episcopalians and allows for the remains of the deceased to stay on at the church that played an important part in their lives.

For 2024, the status of St. Timothy's Columbarium was:

- 6 interments were celebrated
- As of the end of the year 423 spaces are now licensed out of 736 spaces constructed (57%)
- As of the end of the year the Columbarium Maintenance Account balance was \$122,900.51

The Columbarium Board is made up of four members appointed by the vestry for three-year terms plus the church Facility Manager, the Senior Warden and the Rector. The appointed board members, whose terms expire in 2025, are Jim Enes, Neal Matsunaga, Steve Oki and Sally Potts. The three ex officio members, the Rector, Senior Warden and Facility Manager, are Pastor Todd, Charlie Wills and Bev Matsunaga.

Operation and maintenance of the Columbarium, preparation of niches for interments and assistance with interment services were managed and carried out by the Columbarium board and the Columbarium committee. Thanks to the board and committee for sharing their time and talent to help take care of our Columbarium and with interment services. There are always opportunities to help so if you are interested in joining this ministry, we would love to have you join us. Let any of the board members know you are interested in helping and we will get you started.

If you have seen the Columbarium and thought you would like to be interred there, any of the board members would be happy to talk with you and help you with a decision.

In closing, I want to say thank you to the members of the Columbarium committee who have helped maintain the columbarium and assist with services in the columbarium last year.

Submitted by Neal Matsunaga, Chair Columbarium Board

Endowment Committee Report

Current committee members include **Steve Bried, Darrell Klingman, Sue Klingman, Jim Stedman, Lisa Perry, Dick Firth, Neal Matsunaga, Todd Bryant, and Jim Pope (Chairman)**

Fund Value: The current value of the Endowment fund is now over \$1M, which is which is about the same as the end of last year.

Investment Risk Tolerance: Funds are conservatively invested in the Episcopal Church Foundation managed by State Street Global Advisors (SSGA).

Endowment Fund Earnings Distribution: Per St. Timothy's Endowment Fund Guidelines, an annual distribution, if taken, is a restricted percentage of the earnings from the Fund (not the principal) and is limited to the amount equivalent to the three-year average return of the Fund.

No action, with respect to a transfer from the Endowment Fund to the St. Timothy's budget has been taken by the Endowment Committee. The Endowment Committee will consider a possible transfer in the future. And there was little committee activity due to low activity in the Endowment Fund.

Endowment Committee Programs: We did not have an Endowment Program in 2024 since we did one in 2023. We'll look for an opportunity in future.

St. Timothy's Legacy Society: Remember when you give to Saint Timothy's Endowment Fund, you also become a member of the Diocese of California Legacy Society. If you have any questions or want information, please ask one of the Endowment Committee members (Listed above).

Submitted by Jim Pope, Chairman of the St. Timothy's Endowment Committee

Contact Us

The Rev. Todd Bryant – Rector

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The Rev. Susan Geissler-O'Neil – Associate Rector

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Dick Firth – Treasurer (Volunteer)

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Kimberly Bryant - Office Administrator

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Carleen Carns – Pledge Secretary (Volunteer)

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Confidential Prayer Team

Prayers@SaintTimothysDanville.org



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