

# **Saint Timothy's Episcopal Church Vestry Meeting Minutes Wednesday, August 20, 2025, In Grace House**

## **SUMMARY:**

• **MOTION:** The Vestry unanimously approved the minutes from the June 18, 2025, Vestry Meeting. the reports and documents submitted by the treasurer, and several submitted rector and commission reports submitted prior to the meeting.

**Attendees:** Rev. Todd Bryant, Dick Firth, Eric Parnell, John Yow, Joe Grant, Scott MacDougall, Teresa Rajaratnam, Teresa Centeno Kim, Cathy Wickboldt, Kathleen Murphy, Liz Knape, and Kris Manning

**Absent:** Rev. Susan Geissler-O'Neil and Taiwo Ojetayo

**Call to Order:** The meeting was called to order at 6:30 PM

- **Opening Prayer** – Rev. Todd
- **Review and Confirmation of Agenda** The agenda was approved.
- **Introduction of Guests** – No Guests
- **Recurring Action Items** – Minutes, Treasurer's, Rector's, and Commission Reports
  - Approve minutes from June 18, 2025, Vestry Meeting, Treasurers Report, Balance Sheet, and P&L through July 31, 2025.
  - **Commission and other reports**
    - Rector
    - Treasurer
    - Administration
    - Property (Nothing to report this month)
    - Communication/Engagement (Nothing to report this month)
    - Outreach/Social Justice
    - Fellowship (Nothing to Report this Month)
    - Multigenerational support (Nothing to Report this Month)
    - Preschool/Groups

**MOTION:** It was moved by Rev. Todd Bryant and passed unanimously to approve the minutes from the June 18th Vestry Meeting, the reports and documents submitted by the treasurer, and several rector and commission reports submitted prior to the meeting.

- **Non-Recurring Discussion Items**

- **Delegation to Convention** – A request to endorse the resolutions of social Justice and Affordable Housing that our delegates from St Timothy's will be presenting to the Convention.

**MOTION:** It was moved by Scott MacDougall, second by Cathy Wickboldt and passed unanimously to endorse the Social Justice and Affordable Housing resolutions to be presented to the Convention of the Diocese of California by our delegates.

- **Discussion Items**

- Building Kidz
  - It was recently discovered that the preschool building contains asbestos. Building Kidz was notified. They were concerned
  - The Committee will move forward with negotiations
  - Committee will keep the Vestry informed of developments.

- **FYI**

- Bishop Rios is scheduled to visit St. Timothy's at 10:00 service on 9/21/25 - Vestry will host coffee hour
- Dick emphasized the importance of having in person vestry meetings for the months of December and January for budget planning.
- The sewage line at Grace House broke because the concrete path above it subsided. Initial bid to correct was \$40,000.

- **Closing Prayer – Teresa Centeno Kim**

- **Meeting Adjourned** at 8:00 PM

**September Meeting** – September 17th in Grace House

Saint Timothy's Vestry Meeting, August 20, 2025

Submitted by Kris Manning