

Saint Timothy's Episcopal Church Vestry Meeting Minutes Wednesday, June 19, 2024

SUMMARY:

MOTION: The Vestry unanimously approved the May Vestry meeting minutes, the reports and documents submitted by the treasurer, and several submitted rector and commission reports submitted prior to the meeting.

Attendees: Rev. Todd Bryant, Rev. Susan Geissler-O'Neil, Karen Anderson, Dick Firth, Cathy Wickboldt, Teresa Centeno Kim, Eric Parnell, John Yow, Liz Knape, Teresa Rajaratnam, and Kris Manning

Absent: Taiwo Ojetayo

Call to Order: The meeting was called to order at 6:35PM

Opening Prayer –

Pastor Todd prayed for the concerns and thanksgivings voiced by the vestry members.

- 1) **Review and Confirmation of Agenda** The agenda was approved.
- 2) **Introduction of Guests** – There were no guests at the meeting.
- 3) **Recurring Action Items** – Minutes, Treasurer's, Rector's, and Commission Reports

- a. Approve minutes from May 15th Vestry Meeting.
- b. **Treasurers** Report, Balance Sheet, and P&L through May 31, 2024
- c. **Commission and other reports**
 - Administration
 - Communications
 - Property
 - Outreach
 - Fellowship
 - Communication

- d. **MOTION:** It was moved by Karen Anderson, seconded by Liz Knape and passed unanimously to approve the minutes from the May 15th Vestry Meeting, the reports and documents submitted by the treasurer and several rector and commission reports submitted prior to the meeting.

4) **Non-Recurring Action Items:**

5) **Discussion Items**

a. Bev Matsunaga Transition

- A discussion was had regarding finding people to take on Bev's duties. Karen is working diligently on this. Here is what we have so far:
 - (1) The possibility of hiring someone within the congregation to act as our facility manager.
 - (2) Vestry lockup person will take care of the toilets in the youth basement in Grace House, as well as keeping an eye out for anything that may need our attention on campus.
 - (3) Cathy Wickboldt will oversee keys.
 - (4) Kari will be the contact person for Bay Alarm

b. Noah's Ark

- Use of Facility (Executive Session)

MOTION: It was moved by Liz Knape, seconded by Karen Anderson, and passed unanimously to go into an executive session to discuss future use of preschool facility

- Attendees: Rev. Todd Bryant, Rev. Susan Geissler-O'Neil, Karen Anderson, Dick Firth, Cathy Wickboldt, Teresa Centeno Kim, Eric Parnell, John Yow, Liz Knape, Teresa Rajaratnam, and Kris Manning

DISCUSSION: See Executive Session Minutes

MOTION: It was moved by Cathy Wickboldt, seconded by Teresa Rajaratnam, and passed unanimously to conclude executive session.

c. Interfaith Earth Fest 2025

- Earth Feast 2025 will be held at Saint Timothy's on May 4, 2025
- Attendance, approximately 300 people
- Parking: Our two lots and street
- Shared cost with all participating churches

- Great exposure for Saint Timothy's

6) FYI

a. Vital and Thriving

- Vestry Retreat: of the two possible dates, July 27th and August 24th
July 27th was tentatively chosen, subject to Linda Clark's availability.

7) Closing Prayer

a. Eric Parnell

Meeting Adjourned at 7:45 PM

August Meeting August 21, 2024 @ 6:30 in Grace House

Submitted by Kris Manning