

Saint Timothy's Episcopal Church Vestry Meeting Minutes Wednesday, May 15, 2024

SUMMARY:

MOTION: The Vestry unanimously approved the April Vestry meeting minutes, the reports and documents submitted by the treasurer, and several submitted rector and commission reports submitted prior to the meeting.

MOTION: It was discussed by all and moved by Kris Manning, seconded by Cathy Wickboldt, and passed unanimously to approve the recommendation of the treasure and finance team to offer appreciation gifts to the director and teachers of Noah's Ark Preschool.

Attendees: Rev. Todd Bryant, Rev. Susan Geissler-O'Neil, Karen Anderson, Dick Firth, Cathy Wickboldt, Teresa Centeno Kim, Eric Parnell, John Yow, Liz Knape, Teresa Rajaratnam, and Kris Manning

Absent: Taiwo Ojetayo

Call to Order: The meeting was called to order at 6:30PM

Opening Prayer –

Pastor Todd prayed for the concerns and thanksgivings voiced by the vestry members.

- 1) **Review and Confirmation of Agenda** The agenda was approved.
- 2) **Introduction of Guests** – There were no guests at the meeting.
- 3) **Recurring Action Items** – Minutes, Treasurer's, Rector's, and Commission

Reports

- a. Approve minutes from April 17th Vestry Meeting.
- b. **Treasurers** Report, Balance Sheet, and P&L through April 30, 2024
- c. **Commission and other reports**
 - Rector

- Administration
- Communications
- Property
- Outreach
- Fellowship
- Communication

d. **MOTION:** It was moved by Liz Knape seconded by Karen Anderson and passed unanimously to approve the minutes from the April 17th Vestry Meeting, the reports and documents submitted by the treasurer and several rector and commission reports submitted prior to the meeting.

4) Non-Recurring Action Items:

5) Discussion Items

a. Vital and Thriving

- A day for a Vestry retreat to discuss St. Timothy's Mission Challenge is being planned for a Sunday in June on a date to be determined.

b. Noah's Ark

- **Director/Staff of Noah's Ark (Executive Session)**

MOTION: It was moved by Cathy Wickboldt, seconded by John Yow, and passed unanimously to go into an executive session to discuss closing details of Noah's Ark Preschool.

- Attendees: Rev. Todd Bryant, Rev. Susan Geissler-O'Neil, Karen Anderson, Dick Firth, Cathy Wickboldt, Teresa Centeno Kim, Eric Parnell, John Yow, Liz Knape, Teresa Rajaratnam, and Kris Manning

MOTION: It was discussed by all and moved by Kris Manning, seconded by Cathy Wickboldt, and passed unanimously to approve the recommendation of the treasure and finance team to offer appreciation gifts to the director and teachers of Noah's Ark Preschool.

MOTION: It was moved by Liz Knape, seconded by Karen Anderson, and passed unanimously to conclude executive session.

c. Bev Matsunaga Transition

- Last day will be June 30, 2024

d. Youth

- Youth mission immersion planning is in full gear for San Jose mission trip June 27-29. Youth to host Coffee Hour as fundraiser on Pentecost Sunday followed by a trip to Lafayette Reservoir that afternoon.

e. Facilities

- Akerman Property: Updating needed in 3 areas; Side yard, Shed/Drain area, and Flagstone area. Plan was to have a separate bid on each area.

6) FYI

7) Closing Prayer

- a. Cathy Wickboldt

Meeting Adjourned at 7:30 PM

June Meeting June 19, 2024 @ 6:30 in Grace House

Submitted by Kris Manning