

**Saint Timothy's Episcopal Church Vestry Meeting Minutes
Draft 1
Wednesday, November 15, 2023**

SUMMARY:

MOTION: The Vestry unanimously approved the October Vestry meeting minutes, the reports and documents submitted by the treasurer, and several submitted rector and commission reports submitted prior to the meeting.

MOTION: The Vestry unanimously approved to accept the Diocese's 2.9% COLA increase.

MOTION: The Vestry unanimously approved to accept Traverso Tree Company's bid, up to \$11,000 for the removal of three liquid amber trees, grinding stumps, and the trimming of the valley oak adjacent to Diablo Road.

Attendees: Rev.Todd Bryant, Steve Oki, Charlie Wills, and Ade Adekunle, Rev.Susan Geissler-O'Neil, Karen Anderson, Dick Firth, Cathy Wickboldt, Liz Knape, Cecilia Oduwole, and Kris Manning,

Absent: Gabel Chong-Horsley, Teresa Rajaratnam, Taiwo Ojetayo

Call to Order: The meeting was called to order at 6:30PM @ Grace House

1) **Opening Prayer** – Pastor Todd

Pastor Todd prayed for the concerns and thanksgivings voiced by the vestry members.

2) **Review and Confirmation of Agenda** The revised agenda was approved.

3) **Introduction of Guests** – There were no guests at the meeting.

4) **Recurring Action Items** – Minutes, Treasurer's, Rector's, and Commission Reports

a) Approve minutes from the October 18th Vestry meeting.

b) **Treasurers** Report, Balance Sheet, and P&L through October 31, 2023

c) **Commission and other reports**

- Rector
- Administration
- Communications
- Property
- Outreach

MOTION: It was moved by, Liz Knape, seconded by Karen Anderson, and passed unanimously to approve the October Vestry meeting minutes, the reports and documents submitted by the treasurer and several submitted rector and commission reports submitted prior to the meeting.

5) **Non-Recurring Action Items**

MOTION: It was moved Charlie, seconded by Karen, and passed unanimously to approve the Diocese's COLA increase of 2.9%.

6) **Discussion Items**

- Traverso Tree Work Estimate

MOTION: It was moved by Charlie, seconded by Liz, and passed unanimously to accept Traverso Tree Company's bid, up to \$11,000 for the removal of three liquid amber trees, grinding stumps, and the trimming of the valley oak adjacent to Diablo Road.

- Solar Project

The vestry is continuing to investigate the possibility of converting to solar. After considerable discussion with many possible options, the vestry decided to defer further investigation into installing solar until seating the 2024 vestry. This deferral was deemed necessary so that the vestry can concentrate on the 2024 budget.

- Budget

Dick informed the vestry of the deadline for the budget figures is December 4th.

7) **FYI**

- Promotional Postcards (Ade)

- A copy of the postcard was passed around. Ade thanked the Vestry for their support of this project.

8) **Closing Prayer** – Cathy Wickboldt

Meeting Adjourned at 7:35PM

Next Regular Vestry Meeting –December 20, 2023 @ 6:30

Submitted by Kris Manning