

# Saint Timothy's Episcopal Church Vestry Meeting Minutes Wednesday, September 18, 2024

## SUMMARY:

**MOTION:** The Vestry unanimously approved the August Vestry meeting minutes, the reports and documents submitted by the treasurer, and several submitted rector and commission reports submitted prior to the meeting.

**MOTION:** The Vestry unanimously approved to commission Karen, Todd, and Scott to compose a job description, make an offer, and craft a letter of agreement for the part-time facility position.

Attendees: Rev. Todd Bryant, Rev. Susan Geissler-O'Neil, Karen Anderson, Cathy Wickboldt, Eric Parnell, Liz Knape, Teresa Rajaratnam, and Kris Manning

Absent: Taiwo Ojetayo, Dick Firth, Teresa Centeno Kim, John Yow

**Call to Order:** The meeting was called to order at 6:35PM

### **Opening Prayer –**

Pastor Todd prayed for the concerns and thanksgivings voiced by the vestry members.

- 1) **Review and Confirmation of Agenda** The agenda was approved.
- 2) **Introduction of Guests** – There were no guests at the meeting.
- 3) **Recurring Action Items** – Minutes, Treasurer's, Rector's, and Commission Reports
  - a. Approve minutes from August 21st Vestry Meeting.
  - b. **Treasurers** Report, Balance Sheet, and P&L through August 31, 2024
  - c. **Commission and other reports**
    - Administration
    - Communications
    - Property
    - Outreach
    - Fellowship

- Communication

d. **MOTION:** It was moved by Liz seconded by Karen and passed unanimously to approve the minutes from the August 21st Vestry Meeting, the reports and documents submitted by the treasurer and several rector and commission reports submitted prior to the meeting.

#### 4) **Non-Recurring Action Items:**

##### a. Minor damage to Redwoods

1. Karen A. noticed tools, ropes, and trash near the redwoods on the east side of the campus. Upon further investigation it was discovered that boys, probably from the neighborhood, had built a fort in the tree, causing potential damage to the tree as well as creating a safety issue themselves.
2. The local authorities were called, and the boys were confronted. The area was cleaned up, the lower platform was dismantled, and the boys were told to discontinue their project.

#### 5) **Discussion Items**

##### a. Facility Part -Time Staff

1. **MOTION:** It was moved by Eric, seconded by Liz, and passed unanimously to commission Karen, Todd, and Scott to compose a job description, make an offer, and craft a letter of agreement for the part-time facility position.

##### c. Vital + Thriving Retreat

1. The Vestry Retreat was scheduled on August 24, 2024. From that meeting came the following Mission Statement compiled & written by Eric Parnell.

#### 2. **St. Timothy's Missional Challenge**

In our community of Danville and surrounding areas, we recognize many people experience grueling work schedules along with significant duties of raising families and/or caring for aging parents. The culture places a high value on performance and over-achievement which can lead to a myriad of physical and mental health problems. We want to offer an alternative, an oasis, which springs from our faith. Put another way, we want to demonstrate to our culture that it's ok to take time out and rest and even that one's worth is not based on achievement. This spans generations as youth in our area are often under enormous pressure

to get top grades, participate in myriads of activities, all to get into the best colleges in the country.

Accordingly, we have the following general goals:

1. Cultivate rest and renewal in a busy culture.
2. Support mental health
3. Address loneliness
4. Encourage listening to one another as a means of support.

**6) FYI**

- a. Earthquake Insurance – anticipate a large increase this year
- b. Pest Control
  1. Rev. Susan has been commissioned as our liaison to investigate our current method of campus pest control. The vestry's aim is to make it environmentally friendly.

**7) Closing Prayer**

- a. Rev. Susan

**Meeting Adjourned** at 7:45 PM

**October Meeting** October 16, 2024 @ 6:30 in Grace House

Submitted by Kris Manning