



# Tidings

Lent, Holy Week & Easter 2021

The newsletter of St. Timothy's Episcopal Church  
Danville, CA

## RECTOR'S ARTICLE

Hello all,

Holy Week is around the corner. See pages 2-3 for the Holy Week schedule. On this page, we have your continuing Lenten resources.

### **Lenten Lectionary (through April 3)**

The lectionary will remain on the front page of the website for the duration of Lent and here: [https://www.sainttimothysdanville.org/uploads/1/2/7/2/127208021/2021\\_lectionary\\_2.pdf](https://www.sainttimothysdanville.org/uploads/1/2/7/2/127208021/2021_lectionary_2.pdf)

### **9am on Sundays Children's Formation**

last Sunday for this module, Sunday March 21  
<https://us02web.zoom.us/j/88983075306>

Join us on Zoom for pre-k and elementary formation. We will check in with each other and play Kahoot! The session will be about 20 minutes and has proven to be a lot of fun. Zoom links will be on the website as well as here. For the protection of children, there will be a "waiting room" on the Zoom session. If we don't recognize your name, we won't let you in. So, if you are new please email me to join: [rector@sainttimothysdanville.org](mailto:rector@sainttimothysdanville.org). This is open to the families of children and their relatives only.

### **10:30am on Wednesday Bible Study**

Ongoing scripture discussion  
<https://us02web.zoom.us/j/83864312345>

### **6:30pm on Wednesdays Adult Formation**

(last Wednesday, March 24)  
Way of Love: a group discussion that will be facilitated by lay people along with the clergy.  
<https://us02web.zoom.us/j/83129555929?pwd=TzZ1QWxDRVhjN2tnUmpLOT11NjNXZz09>

### **Reopening Status**

On March 14<sup>th</sup>, Contra Costa entered the red tier. We want you to know that when appropriate and following Diocesan and state guidelines -- we're ready to see you face to face. We are excited about reopening on-campus worship when we are in the **yellow tier for two weeks**.

Please go to the website or link here to look at the yellow colored section of the homepage which addresses top level questions and relevant issues. This section will be updated as things change.

<https://www.sainttimothysdanville.org/socially-distanced-worship.html>

**We will have two socially distanced worship experiences on Sundays, time TBD.**

When Contra Costa County moves to the Yellow Tier, we will be open for limited, in-person, socially distanced, and on-campus worship but YouTube continues. Campus Sunday schedule, when appropriate:

*8am*

Parish Hall (not on YouTube) no music

*10am*

Sanctuary (on-campus and livestreamed simultaneously) pre-recorded music that will be deployed during worship

## Holy Week Schedule

**Palm Sunday, March 28, 10am**

*Images and links will take you directly to the services and meetings.*



<https://youtu.be/WhU8TW8spyg>

Join us at 11am and help us get ready for Easter vigil, **bring your bells!** We want to record everybody ringing their bells at the end of our zoom fellowship time on Palm Sunday, March 28.



**Maundy Thursday, April 1, 6:30pm**

Interfaith worship service with San Ramon Valley United Methodist Church, Peace Lutheran Church and St. Timothy's.

**Good Friday, April 2, 12pm & 8pm**

*Noon* -- spoken with sermon, passion and a poem.



<https://www.youtube.com/watch?v=7Uc3hCGvENE>

*Stations at 1pm* -- We will have an in-person, outside stations of the Cross walk.

*Evening*

8pm - choral evensong, no sermon. Link coming

## Easter Vigil, April 3, 8pm

Livestream, new fire, incense, worship



<https://www.youtube.com/watch?v=ydGSyiHpkIM>

## Easter Sunday, April 4

8am – Worship at the National Cathedral

9:15am - Easter zoom coffee hour

<https://us02web.zoom.us/j/87925376356?pwd=eXU1NFdGUDQyck9sNU44L1BDdFBHUT09>

May your holy lent carry you to a holy Easter. Todd

## STATIONS OF THE CROSS

You're welcome to come on campus to do the Stations. If you have the time to come on campus, you can follow along with our Stations of the Cross guide paired with an audio companion, narrated by our own James Vila.

Guide

[https://www.sainttimothysdanville.org/uploads/1/2/7/2/127208021/stationsofthecrossguide\\_1.pdf](https://www.sainttimothysdanville.org/uploads/1/2/7/2/127208021/stationsofthecrossguide_1.pdf)

Audio companion

[https://www.sainttimothysdanville.org/uploads/1/2/7/2/127208021/stations\\_of\\_the\\_cross-jamesvila-v1-03062021\\_1.mp3](https://www.sainttimothysdanville.org/uploads/1/2/7/2/127208021/stations_of_the_cross-jamesvila-v1-03062021_1.mp3)



## A HOME ALTAR



A home altar is a small space set aside to remember God is in this place. As we move toward Holy Week, can you create a special space? You can use the color purple, or another color, add some stones, or a cross you have made, a picture of the labyrinth you have colored or something special to you that reminds you of God's love for you and the world. Add a book of bible stories or a Bible that helps to remind you to read Scripture. An electric candle and even a plant is also appropriate. Children can make their own special space on an overturned box or a family can contribute to make a space special for Lent and Easter. Be creative! Add a napkin or a cloth or a scarf! Can you say a prayer together standing nearby in the morning or the evening?

Come to Saint Timothy's to walk the labyrinth after school time or when everybody needs to *do something!* Take a picture and we would love to share how you make a place special!

## PART-TIME OFFICE ASSISTANT NEEDED!

St. Timothy's Episcopal Church has an immediate opening for a part-time Office Assistant. We are looking for an energetic and personable individual with strong organizational skills, attention to detail, and the ability to communicate effectively. This position requires a highly productive, creative problem solver, a self-starter, and an individual who can maintain strict confidentiality.

The right candidate will be professional and pleasant when interfacing with the public, parishioners, and staff. Good judgment, discretion, and appropriate confidentiality are essential. Regular office hours are required. If the right candidate has a reliable internet connection and an appropriately equipped computer, remote work may be performed. This blend of remote and on-campus work will evolve as California reopens.

The position includes the following responsibilities:

- Greet visitors, answer telephones, and respond to voicemail/email
- Check USPS mailbox and manage mail to the appropriate channel
- Create and publish worship guides using Microsoft Word and ProPresenter
- Produce multiple worship documents prior to Holy Week (spring) and Christmas.
- Create a parish-wide email using Constant Contact
- Create, publish and distribute the church newsletter, both paper, and electronic versions
- Schedule ministry and community events using Google Calendar.
- Update church website using Weebly
- Produce Annual Parish report
- Assist and support clergy, volunteers, and other staff with projects, as needed.
- Attend staff meetings weekly and occasional committee meetings.

Software Tools required:

- Microsoft Office - including Word and Outlook, Google Tools (Calendar)

Desired Software Experience:

- Constant Contact (email), Weebly (Web Tool), ProPresenter (Presentation)

As a part-time position, sick pay and vacation are included after an introductory period. Healthcare is not provided.

St. Timothy's embodies the following values:

- We welcome all with uncompromising hospitality, including at the Lord's Table, and value everyone who seeks to experience God's love, mercy, and power to heal.
- We respect all wherever they are on life's journey, with particular attention to our children and youth as the church of today, not just tomorrow.
- We serve all as we live our baptismal covenant by sharing the Good News of God and the life of our community through a mission, commitment to and involvement in outreach, and working for social justice.

## WORSHIP AND LITURGY REPORT

As a new vestry member, I am blessed to be the Worship and Liturgy Commissioner. As we look forward to more hopeful days ahead in terms of opening our doors to worship, I would like to share some thoughts. I encourage all of you to visit our Saint Timothy's website and scroll down to the "Yellow Tier" which gives you an overview of the next steps in our worship.

As restrictions become less, I am hopeful of training more youth and adults as acolytes (8 years and older), meeting with Rayne Devlin (Vestry Commissioner of Children and Youth) to discuss how we might include even the younger children to serve as ministers at the altar, and scheduling families to serve on a given Sunday.

If you have questions or suggestions, please let me know your thoughts.

Blessings,  
Jacque Chiavini  
[jchiavini@gmail.com](mailto:jchiavini@gmail.com)

## NOAH'S ARK PRESCHOOL

The school year has marched right along. Nature has given us contrasting weather of cold, rainy and warm days. With this comes the beautiful season of Spring when Mother Nature blooms all around.

In the Church year we have entered the season of Lent and soon to be waiting for the wonder of Easter.

The children are learning math through fun circle time activities. The mystery unfolds each week with the famous "Letter Surprise Bag" activity for the older children.

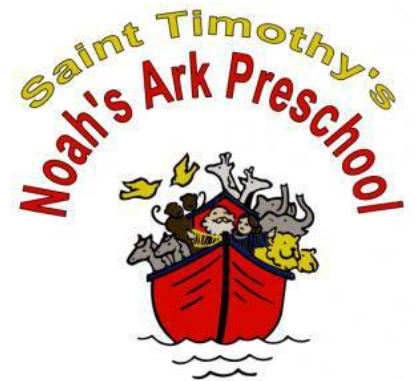
The Leprechaun visit at Noah's Ark is the highlight of the month with his "Gold" left behind for us to hunt out in the sandbox. With this said, the cooking project of baked potatoes and dancing to the Irish music makes the holiday of St. Patrick's Day complete.

For Science, our focus is on Magnets.

Children will also be working in the garden, prepping, planting, sowing, and making their gardening observations.

Along with the curriculum being in full swing, the teachers are also taking down dictations for children to add to their journals.

Children are so busy with making artwork and saving their masterpieces for the Art Show. March is certainly a very busy month and we are very grateful for what it has to offer.





## PRAYERS FOR MY FAMILY ACROSS THE SEA

Jake H. is in High School and shares his perspective and reflection about Hong Kong. All of us are participants in events around the world because they affect our lives and the lives of our families.

*Hong Kong is an economic powerhouse of a city south of China, with a population of seven million people. At first, this city was under British rule, with a democratic system closely relating to Britain. This was until 1997, when the handover of Hong Kong took place, and the United Kingdom returned control of this territory to China. With democratic roots, this city feels obliged to stand for and fight for their own rights of democracy.*

*Over the past years, several protests have taken place in the city of Hong Kong, with the most recent being the 2019 protests. This was in defiance of the extradition bill the Chief Executive, Carrie Lam, introduced. The bill would essentially allow for anyone members of the community to instead be tried in China instead of Hong Kong, with the former having stricter courts. Freedom is paramount to those with a democratic background, and over two million people protested in the streets of Hong Kong during the height of protest season. Many of my family members who live there still worry over the political tension brewing these past few decades. Several worry that their freedoms in life will be taken away due to this as well. So next time you see something about Hong Kong on the news, I hope that you will pray for them with me as well. - Jake H*

## FOOD DRIVE FOR MONUMENT CRISIS CENTER



St Timothy's Episcopal Church will resume hosting food drives for the clients of Monument Crisis Center.

WHEN: 2ND and 4th Sundays of the month

WHERE: Front parking of the church at 1550 Diablo Rd

WHAT TO BRING:

Tuna, peanut butter, canned vegetables, canned fruit, canned beans, canned meals (chili, ravioli), pasta, rice, beans, oatmeal, cereal, soups (canned or dry), baby food, pet food, diapers

Paper or plastic bags with handles

PLEASE: No glass or sweet items

OR: Write a check to Monument Crisis Center and we will deliver it.

Drive into the parking lot, pop your trunk & we will do the rest. We are following good Covid protocols.

Consider volunteering, it's nice to see some familiar faces and give back to your community!

<https://www.signupgenius.com/go/10c0b49acab238-sttimothys>

## ST. TIMOTHY'S HERB GARDEN HAS BEGUN!



On Sunday, February 28<sup>th</sup>, Nora Hudson (our “on the scene reporter!”) and 3 other people met at St. Timothy’s at 11:30 a.m. to break ground in the creation of our new herb garden. The event was organized by Jan Mahoney, Head Master Gardener. Her goal was to set up a frame and remove growth to even the area for raised beds. She invited us to come down to help but no equipment was needed except gloves and boots (optional), not knowing anything about gardening, I felt that was doable.

Jan was there when I arrived. I helped her unload her car and spotted Pam and Joe Cunningham there at the site with their own gardening equipment. With Pam taking photos Jan and Joe hammered wooden stakes in the ground, screwed them together forming an open square.

I tried to be helpful and passed them needed tools. Once that was done all that was left was remove the growth in the center. Although we had a Weed Wacker it had a difficult time getting started so we tried to remove the overgrowth with Jan showing me an efficient way to get to the weeds. The weed wacker finally decided to cooperate so Jan did her work getting rid of the rest of the weeds and by 1:00 p.m. we were done.

It was a lovely day in the sun, and I left feeling fulfilled that we accomplished our goal. We will have lots of fun opportunities like this one so if you have an urge to come and join us please contact Nora Hudson - [noramhudson52@gmail.com](mailto:noramhudson52@gmail.com). **We’d love to have you!**

## OUTREACH AT THISTLE FARMS

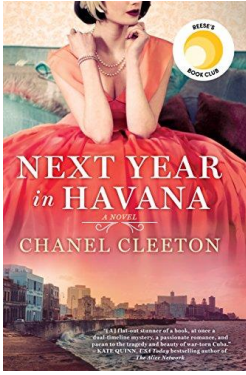


During our Lenten Formation evening, we talked about Thistle Farms, a women’s residential program retail site where women are employed. During our Lenten Formation evening, we talked about Thistle Farms, a women’s residential program, and retail site where women are employed <https://thistlefarms.org>. It was started by The Rev. Becca Stevens, an Episcopal priest as a place for women survivors of trafficking and addiction. Their mission: “We believe that love is more powerful than all the forces that drive women to the street, and a strong community will help them not only heal, but thrive.” “Through safe housing, healthcare,

counseling, and employment, we provide the tools for physical, mental, and economic healing and freedom. All housing and clinical services are provided free of charge.” It is now a global mission in 20 countries

Need an Easter gift or a candle? Thistle Farms is doing amazing outreach. Questions? Mary Louise [globetrottinglady@sbcglobal.net](mailto:globetrottinglady@sbcglobal.net)

## ST. TIMOTHY'S BOOK CLUB



The St. Timothy's Book group will meet on Zoom on Thursday, March 18<sup>th</sup> to discuss **America's First Daughter: A Novel** by Stephanie Dray and Laura Kamqie. It chronicles the life of Patsy Jefferson Randolph – daughter of Thomas Jefferson.

In April, we will meet on Zoom on Thursdays April 1 and April 15<sup>th</sup>. On April 1, we will check in on everyone. On April 15<sup>th</sup> we will discuss **Next Year in Havana** by Chanel Cleeton. Amazon description:

After the death of her beloved grandmother, a Cuban-American woman travels to Havana, where she discovers the roots of her identity—and unearths a family secret hidden since the revolution...

Havana, 1958. The daughter of a sugar baron, nineteen-year-old Elisa Perez is part of Cuba's high society, where she is largely sheltered from the country's growing political unrest—until she embarks on a clandestine affair with a passionate revolutionary... Miami, 2017. Freelance writer Marisol Ferrera grew up hearing romantic stories of Cuba from her late grandmother Elisa, who was forced to flee with her family during the revolution. Elisa's last wish was for Marisol to scatter her ashes in the country of her birth. Arriving in Havana, Marisol comes face-to-face with the contrast of Cuba's tropical, timeless beauty and its perilous political climate. When more family history comes to light and Marisol finds herself attracted to a man with secrets of his own, she'll need the lessons of her grandmother's past to help her understand the true meaning of courage.

## VESTRY MEETING HIGHLIGHTS

### St Timothy's Episcopal Church Vestry Highlights – January and February 2021

**JANUARY** - The vestry met on Wednesday, January 20, 2021 at 6:30 pm and on January 31 after the annual meeting

**MOTIONS:** The following motions were approved during the January meetings:

- Scott MacDougall was elected as **Junior Warden** for 2021
- Neal Matsunaga was elected **Treasurer** and Sally Shea Potts was elected **Vestry Clerk** for 2021
- Changes were made to the **check signing authority** for the several St. Timothy's bank and investment accounts to add Linda Clark (Senior Warden) and Scott MacDougall (Junior Warden) and to remove Dick Firth and Tom Linari who are no longer on vestry.
- The **revised 2021 budget** was approved as recommended by the Treasurer and the Finance Committee. The budget was revised from the version approved in December to reflect the updated pledges for 2021 and some changes to the allocation of pledge payments received in 2020.
- **Letters of Agreement (LOA) for the staff** for 2021 were approved documenting the pay increases approved in the 2021 budget. An Addendum is added to each employees LOA for any change to their pay or hours. Per a discussion with the bookkeeper, Steve Zimmerman, the 2021 budget reduces his hours to 5 per week. He informed the treasurer that this was sufficient to get the job done.



- The vestry voted to cap the **number of vestry members** in 2021 at 11 – matching the current number.
- The minutes of the December 2020 vestry meeting and treasurer and other reports were approved.
- The vestry welcomed the 2021 vestry candidates to the meeting. They are: Ade Adekunle, Jacque Chiavini, Gabel Chung-Horsley, Cecilia Oduwole, and Steve Oki

Dick Firth thanked the retiring vestry members for their service. Retiring members are:

Tom Linari – Junior Warden and Property  
 Nancy Arroyoavila – Stewardship  
 Kari Doolittle – Administration and Justice Advocacy  
 Alison Hill – Outreach  
 Dick Firth – Senior Warden

**Discussion Items:**

**Property** – Tom Linari reported we have a potentially expensive problem with the storm drain system for Grace House. The first segment of the storm drain system has been compromised by tree roots. We have received one bid and anticipate a second bid. Church Insurance has been contacted and will reimburse the church \$2500 for the damaged pipe. Tom also reported that three breaks in the Parish Hall hearing loop have been located and fixed. Additional breaks will be worked on and the loop tested by someone who uses hearing aids.

**FEBRUARY**

- The vestry retreat was held on Saturday, February 6. See the Vestry Listing in Tidings for which person on vestry has responsibility for which ministry.
- The new and some of the continuing vestry members met with Sally Shea Potts, Neal Matsunaga and Bev Matsunaga on Wednesday, February 17<sup>th</sup> for an introduction to parish systems for keys, expense reimbursements, the Google Drive, scheduling meetings, Publications, software used to facilitate parish communications and associated topics
- The vestry approved the annual Parochial Report for the national church and the Diocese in late February.

Parish members are welcome to attend Vestry meetings. The next meeting is scheduled for Wednesday, Marcy 17, 2021 at 5:00 pm. The minutes of the vestry meeting will be filed in the Parish Office after they are approved by the Vestry.

Submitted by Sally S P, Vestry Clerk

**St Timothy’s Episcopal Church, Danville, CA Vestry – 2021**

<b>Commission/Position</b>	<b>Name</b>
Senior Warden	Linda C
Junior Warden (Property)	Scott M
Adult Formation	Michael O
Administration	Steve O

Children and Youth  
 Communications  
 Noah's Ark Board  
 Outreach  
 Pastoral Care  
 Social Justice/Advocacy  
 Worship  
 Treasurer (non-voting)  
 Clerk (non-voting)  
 Fellowship (non-vestry)

Rayne D  
 Ade A  
 Steve H  
 Gabel C  
 Trudy M  
 Cecilia O  
 Jacque C  
 Neal M  
 Sally S P  
 Rob K

## TREASURER'S REPORT

March 17, 2021

### Financial Highlights

- Financial results through February are positive overall due to an underrun of Pledge Income offset by an overrun of Contributing Income and an underrun of expenses.
- The 2021 budget assumed 153 pledges for \$643,317 that had been received by the end of 2020 and forecast receiving an additional 6 pledges for an additional \$15,000. Through February the church has received an additional 5 pledges for \$11,360, 2 that were part of the forecast of 6 additional pledges and 3 that were new pledges.
- Year to date budget vs actual results, adjusted for amortizing "pledges paid in full" in the current year, are:

	Budget	Actual	Difference
Pledge Income	\$109,720	\$101,024	\$( 8,696)
Other Income	\$ 5,857	\$ 17,939	\$12,082
Expenses	\$125,634	\$105,428	\$20,206
Net Income	\$(10,057)	\$ 13,535	

Pledge Income difference due to:

Underrun of about \$(3,640) in additional pledges forecast but not received and the balance due to budgeted pledge income not received.

Other Income difference due to:

Loose Plate \$(1,667), Facilities Cost Sharing \$(2,407) and Flower Donations \$(250) under budget offset by Contributing Income \$14,035 above budget.

Expenses – Operating expense difference is the sum of a number of over and under budget items, with the main ones being:

Personnel expenses \$2,687 under budget due mainly to \$1,150 underrun for paid musicians

Music expenses \$517 under budget

Christian Formation expenses \$199 under budget

Children & Youth Ministry expenses \$191 under budget

Fellowship expenses \$433 under budget

Administrative expenses \$1,216 under budget

Facilities expenses \$7,141 under budget  
Finance expenses \$6,695 under budget  
Contingency expenses \$464 under budget

### Action Item

- No actions needed

### Recurring Status

- Acct 62604 - Clergy Discretionary Fund activity as of the end of February is
  - No activity

### Other Status

- Have started the process of preparing our request to have our PPP loan forgiven. The biggest challenge is the banks web tool for filing a forgiveness application requires payroll information for all employees (church and preschool) for 28 pay periods and for a window they call the “covered window” which is the period of time during which we are claiming to have spent the money on allowable expenses. We need to manually enter this data into the banks PPP portal tool and then to upload copies of the payroll reports for the 28 pay periods. Have spent about 16-20 hours so far and am expecting to spend at least another 5-10 hours before we are done.
- Audit of the church and preschool 2019 and 2020 books will be done this week with the auditor on site on 3/19. Audit will involve preparation by several people, for example Sally Potts for church annual meeting report and vestry meeting minutes, Bev Matsunaga for preschool billing and deposit information and for facility related documents like facility use agreements and church insurance policies, Carleen Carns for pledge information, myself for Finance Committee minutes and of course our bookkeeper Steve Zimmerman who is coordinating the audit and will provide access or copies of all financial records the auditor requires.

Neal M

## CONTACT US

### **The Rev. Todd Bryant–Rector**

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### **Shipra Rastogi –**

### **Noah's Ark Preschool Director**

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**Steve Zimmerman – Bookkeeper**

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**Neal Matsunaga – Treasurer (Volunteer)**

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Office Administrator (925) 837-4993 x110  
parish@ SaintTimothysDanville.org

**Carleen Carns – Pledge Secretary (Volunteer)** [Pledges@SaintTimothysDanville.org](mailto:Pledges@SaintTimothysDanville.org)

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