Saint Timothy's Episcopal Church Vestry Meeting Minutes
Wednesday April 15, 2026 – Grace House

St Timothy's Episcopal Church Danville CA Vestry Agenda

15 April, 2026 – 6:30 PM Grace House St. Timothy's

1. **Call to Order**

2. **Opening Prayers**

3. **Introduction of Guests**

4. **Consent Agenda**

    a. Request for Facilities Use Form
    b. Add Dick Firth to the Finance Committee
    c. Minutes from Annual Meeting February 1
    d. Minutes from the Vestry Retreat / Meeting February 7th
    e. Minutes from the Special Vestry Meeting February 15th
    f. Outreach calendar events 2026.
    g. Parochial report 2026
    h. Financial Report March
    i. Financial Report April
    j. Rector's Report March
    k. Rector's Report April
    l. Facilities Commission report / requests

5. **Non-Recurring Action Items**
    a. Preschool
        i. Authorize Eric and Todd to sign the License Agreement for Jardin De Papillons Montessori School
    b. Property Discussion
        i. Ackerman
        ii. Grace House
        iii. Memorial Markers
6. **Discussion Items**
    a. Rector Update
        i. Cameras
        ii. Individual seeking Ordination

7. **FYI**

8. **Closing Prayer**

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Attendees: Todd Bryant, Eric Parnell, Kathleen Murphy, Joe Grant, Scott MacDougall, Teresa Kim, John Brandt, John Hager

Absent: John Yow, Barbara Avolocino, Liz Knape (NV). Susan Geisler-O'neil (NV),

1. Meeting called to order at 6:31 PM.
2. Opening Prayer – Pastor Todd prayed for the for the concerns and thanksgivings voiced by the vestry members.

3. Review and Confirm Agenda For most vestry meetings, there will be a series of reports and the minutes of the previous meeting for the vestry to review prior to the meeting and approve at the meeting. There will also be an agenda item about welcoming guests and naming who they are.

4. Consent Agenda – Vestry approved the following items which were part of the Consent Agenda. Moved the Request for Facilities Use Form to Non-Recurring Action Items.

    - Dick Firth added to the Finance Committee.
    - Approved meeting minutes for
        - Annual Meeting February 1
        - Vestry Retreat February 7
        - Special Vestry Meeting February 15
    - Outreach Calendar events 2026
    - Parochial report 2026
    - Financial reports for March and April 2026
    - Rector's report March and April 2026
    - Facilities Commission report and requests

        - Scott motioned and John Brandt 2nd to approve all items above. All members approved.

5. Non-recurring Action Items
    - Preschool

- Authorize Eric and Todd to sign the License Agreement for Jardin De Papillons Montessori School.
    - Joe Grant motioned, Kathleen 2nd. All Vestry members approved.

- Property Discussion
    - Property use form. We updated the property use form to align with other Church's in the area and Deanery.
        - Noted that the Library Use Fee has 2 different costs. Need to correct.
            - John Hager moved, Kathleen M. 2nd. Vestry approved.
        - Vestry grants the Rector discretion to waive all or some of the fee's on the facility rate schedule
            - Eric P moved, Joe G 2nd. Vestry approved.
    - Ackerman upgrades required.
        - Ackerman property was built 1977. No major upgrades since. Current issues include counter tops having issues.
            - Vestry authorized Facility Committee to start investigating potential updating the property. Some questions regarding whether a phased upgrade would be best.

    - Grace House 2nd floor outside deck.
        - The deck is pretty much falling apart and is not safe to be walked on. Options are to either abandon in place and remove doors, or to replace the deck.
            - Vestry requested Facility Committee to survey congregation to decide whether to abandon in place the deck, replace the deck or some other option.

    - Memorial Markers
        - Who pays for the markers? Donation amount? What & where can they placed?
            - Rev. Todd to create a committee to determine memorial marker policy.

6. Discussion items:
    - Rector updates.

    - We had several families donate funds to update the cameras we use for Livestream.
    - We have an individual who is seeking Ordination.
        - Rev. Todd has created a discernment team to work with the individual to determine if they are ready for Ordination.

7. Closing Prayer – John Brandt
8. Adjourned: 7:30 PM

Submitted by John Hager, Clerk.